

**Ingham Great Start Collaborative  
Operations Committee Meeting Agenda  
Thursday, November 2, 2017 - 2:30 – 4:30 pm  
Harley Franks Early Childhood Center, 2924 Newark Avenue, Lansing**

1. Approve 11/2/17 Operations Committee Meeting Agenda and 10/5/17 Operations Committee Meeting Notes
2. Inclusion Activity – Parent Café question
3. Family Engagement
  - Family Coalition meeting
  - PCAC/ PTO meetings
  - Strengthening Families Assessment
4. Debrief from October GSC meeting
  - Outcome group process – how was facilitation of Outcome groups?
  - Follow up with new GSC members
5. Plan 11/15/17 GSC Meeting Agenda
  - Location – Grace United Methodist Church, 1900 Boston Blvd, Lansing – **Fellowship Hall not available, plan to use the Green Room for large group and other rooms for Outcome groups**
  - Inclusion activity – Parent café question
  - Outcome group possible questions - What progress has happened since October GSC meeting? How does Spotlight align with Outcome group's activities? Other questions?
    - Facilitation of Outcome groups –
      - Outcome 1 – Jessica and Michelle
      - Outcome 2 – Lucy and Fran
      - Outcome 3 – Effie and Wendy
      - Outcome 4 – Corrie and Laurie
  - November Spotlight possibilities – 3<sup>rd</sup> grade reading, Executive Director of State Bar of Michigan
  - Evaluation activity – similar activity for November GSC meeting?
  - Chair: ?; Timekeeper: ?
6. Updates
  - Trusted Advisors
  - 32p end of the year report
  - Stuff a Bus distribution
  - December – Do we have an Operations Committee and/ or GSC meeting?

**Review next meeting dates and times:**

GSC meetings: 11/15/17 from 1:00 – 3:00 pm at Grace United Methodist Church  
12/20/17 from 1:00 – 3:00 pm at Grace United Methodist Church

Operations Committee meetings: 12/14/17 from 2:30 – 4:30 pm at Harley Franks  
1/11/18 from 2:30 – 4:30 pm at Harley Franks

**ADJOURN**

*Visit the Ingham GSC website at <http://www.InghamGreatStart.org>  
for Agendas, Minutes, Meeting Calendars, the Ingham Children's Action Agenda and more.  
Check out our Facebook Page at <http://www.facebook.com/InghamGreatStart>*