Name of Coalition: Infant Mortality Coalition Meeting Minutes

Date 3/26/15 Atrium Conference Room ICHD/Time: 1:30pm-3:30pm

Status: Draft: 3/26/15 Approved X/XX/2015 [note date of draft of minutes and date of final approval]

Note taker: Laura Zdybel **To Join by Conference Call: dial 1-213-550-2200, ID#: 554-1728**

Attendance: (X) Indicates attendance

	Banks-Anderson, Pastor	Space for Grace Fellowship	X	Machowicz, Mary	EPO
X	Boyce, Wendy (Moncada)	GSC	X	Marble, Kathleen	Sparrow
X	Chambers, Lisa	ICHD		Nobles, Shannon	MLPP
X	Cross, Glenda	McLaren		Pamperin, Hilary	McLaren
	Dewitt, Nicole	MPHI--CDR		Rothorn, MC	GSC
	Eldred, Sherri	March of Dimes	X	Scranton, Sarah	Tomorrows Child
	Liggon, Eldon	GLAAHI		Singer, Chris	GSC
X	Esselman, Kathy	LWV-Lansing Area	X	Solis, Isa	ICHD
	Evans, Carlton	GLAAHI	X	Traylor, Regina	ICHD
	Fiero, Kim	ICHD		Tyler, Dr. Crystal	MPHI
	Gellar, Sandy	MSU		Wilner, Robin	MI-AIMH
	Koenig, Dorean		X	Zdybel, Laura	EPO
	Larrieux, Cassie	ICHD			
X	Lawrence, Jonathan	ICHD	X	Guest: Sheri Eldred	March of Dimes
	Lugo, Jeanne	HS			

AGENDA ITEM	DISCUSSION **To Join by Conference Call:** **dial 1-213-550-2200, ID#: 554-1728**	ACTION REQUIRED / BY WHOM
I. Call to Order/Welcome/Introductions II. Approval of minutes	Meeting called to order by Regina Traylor at 1:35pm Minutes from February 2015 approved.	
III. Agenda Approval/Additions	Additions: March of Dimes grant received March for Babies Event: Sheri Eldred from March of Dimes	
New Business • Executive Committee Report	• Executive Team (ET) will meet quarterly • Review by laws and more work to do on by laws • Keep ICIMC Work Plan in front of us to guide direction of ICIMC • Keep yearly event on table throughout the year • Ask work group leaders to report to the ET and keep their work within the mission of ICIMC • Draft guidelines to the Work Groups with key components • Review membership protocol and procedures • Delineate job descriptions, roles and responsibilities of each member, each office • Set meeting schedule and decide on the July meeting and the December meeting- will use Survey Monkey to decide this issue • Have all work groups use similar template • Be sure work groups have timelines and events are within guidelines of ICIMC mission	Regina to send to group
• March of Dimes Grant	• Grant received $3000 • Develop formal brochure, logo and tag line (this can be costly) • Support annual event (need ideas for location, etc.)	
• March for Babies	March of Dimes Walk for Babies- Sheri Eldred	

	• Coalition team will merge with another team • Sign up online and get pledges online • Coin boxes, team kits, die cuts, pay envelopes, posters are all available • Connect on Facebook and on phone app • Circle of Champions is new this year • Incentives for Team Captain- their own t-shirt • Blue jeans for babies, ice cream socials, book sales, coin wars and other ideas to raise money • Raffling a Cadillac ATS- tickets are $30 for one and $60.00 for three- only 10,000 tickets sold	
Old Business • Review of Coalition Work Plan (in relation to work group reports) • Work Group Reports	Work Groups Reports • Marketing- Bring cost estimates for the brochure to the April meeting • Social Media- Please like our Facebook page. Send links to Jonathan for Facebook postings • Education and Event 1. - Auction Basket for EPO Auction on April 22, 2015. Please sign up for items for a "Grow a Healthy Baby" basket. Sign-up sheet passed around. 2. March of Dimes- March for Babies on Saturday, April 25th. Sign-up sheet passed around. 3. Would like to work with Marketing to develop the key messages especially the 7 messages discussed at February meeting.	
• Healthy Start & NFP program update	Healthy Start- Isa Solis • Four Handouts- referrals numbers, Father workshops and conferences, teaming up with T.J. Duckett with Battlefield Brawl, pictures of staff members and a articulate client that explained the support received to Senator Stabenow • Support Healthy Start Legislation • Alpha ??? Alpha fraternity has same focus • Referrals coming from women's Health, four	

• Round Table – Invite you to share the work you are currently doing or have in mind to help reduce the infant mortality rate and health disparities in Ingham County	neighborhood sites, barbershops, Laundromats, and a big mailing will go out soon Nurse Family Partnership • Four nurses- each caseload of 25 clients. Currently 85% capacity. • April 5th- site visit from State and National Consultant • Sarah Scranton- Tomorrow's Child: 1. Updating Safe Sleep Brochure- now available in English and Spanish and available in two sizes. 2. Partnering with DCH for September Safe Sleep Forum at Schoolcraft College on September 15th from 9:00am to 4:00pm. • Kathy Marble-Sparrow: 1. Baby Friendly Certification awarded to Sparrow- no corrections, 100% compliance 2. April 7th- the Breastfeeding Clinic will open. Tuesday and Fridays from 12:00pm to 5:00pm on the 4th floor of the Sparrow Professional Building. Referrals from the hospital and pediatricians. 3. Opening Special Care Nursery and will close basic nursery to encourage and enhance rooming in 4. Certified Nurse Midwives in the OB/ED triage- 24/7 • Wendy Boyce and Lisa Chambers- 1. Showing of movie "Raising of America- Are We Crazy About Our Kids?" Will be shown on April 13, 2015 at LCC. Register early. Eaton County will be a partner. • Mary Machowicz-EPO: 1. New Calm Baby Infant Massage Class being offered 2. Lori Strom from MSU Family Resource Center interested in a Fathers event/ Father support 3. Lansing Area Baby Fair sponsored by Willow Tree Family Center on Saturday, April 18th at Sparrow Pavilion at the MAC • Laura Zdybel-EPO: 1. Annual Auction on April 22nd at the U Club at 5:30pm. This year, EPO is honoring Mary Machowicz for her service to the Greater Lansing community with childbirth education, breastfeeding education, newborn care and the Capital Area Baby Café.	

• Agenda Items for Next Meeting	• Sheri Eldred-March of Dimes: the grant cycle for 2016 grants will begin the summer of 2015. Please watch website. This grant is the larger grant of $25,000. If possible, please remind coalition members of what they signed up for on the sign-up sheets.	
Adjournment	Meeting adjourned at: 2:45 pm Next meeting: 4/23/15, 1:30-3:30 pm Atrium Conference Room ICHD	