

FY2013--Great Start Collaborative and Great Start Parent Coalition Work Plan (: Validated)

Assigned to: WORKPLAN

Number of questions completed: 70/70

Administered: 08/06/2012.

FY2013: Great Start Collaborative and Great Start Parent Coalition Work Plan

GSC/GSPC Name: (Auto-Filled)

Ingham ISD

Date Submitted: (Auto-filled)

Date ECIC Approved (Auto-filled)

Work Plan Status (Auto-filled):

Initial Work Plan Amended Work Plan

Audit workflow

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Funding Requirements:

In addition to developing and implementing a work plan and budget in fulfillment of the goals and objectives, the following items are required in order to receive and maintain GSC/GSPC funding.

Maintaining a highly qualified GSC Director. The GSC is required to have at least 1.0 FTE person or persons in the role of GSC Director/Coordinator. 1.0 FTE is defined as a 40 hour per week/52 weeks a year position. It is the preference of the ECIC that one individual fulfills this role. If the FTE is shared, a primary contact must be established. The primary contact may be no less than .75 FTE dedicated to the GSC. No more than two people may share the GSC staff role. The GSC Director who is charged as a 1.0 FTE to the grant, may not hold another staff position or carry out duties for another staff position.



Maintaining at least one highly qualified Parent Liaison. The Parent Liaison is required to work a minimum 60 hours per month. It is the preference of the ECIC that one individual fulfills this

role. If the hours are shared, a primary contact must be established. The primary contact may be no less than 48 hours per month dedicated to the GSPC. GSCs/GSPCs are encouraged to fund more than 60 hours per month in the Parent Liaison position(s), especially in geographic areas that have more than one GSPC.



A minimum of 20% of GSC membership is comprised of parents of children 0-12 who are serving solely in the role of parent during the GSC meetings (cannot also be representing an organization). The GSC must show progress that the majority of GSC parents use or have used the programs/services of the GSC member organizations spanning across all five Great Start component areas. At least half of the GSC parent members must also be core members of the GSPC (this ensures interconnection and information sharing between the two groups)



Providing honorariums and assistance with child care and transportation (if needed) for all parent members of the GSC.



Ensuring representation from the GSC (encourage connection to the GSC's early care and education work group) on the Great Start to Quality Resource Center Improvement Team convened by the Great Start to Quality Resource Center.



Eliminating barriers to participation for all parents on the GSPC including, but not limited to: child care, transportation, translation services, etc.



Participating in Early Childhood Investment Corporation Training and Technical Assistance in order to increase GSC and GSPC effectiveness, including the completion of an individualized TA plan based on the strategies identified in the work plan.. Providing feedback to the Early Childhood Investment Corporation through completion of an annual evaluation of Technical Assistance..



Goal 1: Increase access to and coordination of high quality early childhood programs, thus reforming and building a comprehensive early childhood system.

Objectives:

Implement priorities from the local Great Start Strategic Plan which fall under one or more of these categories that work to achieve one or more of the prenatal to third grade outcomes, which are system change focused in one or more of the following areas:

- Shift organizational policies, practices, and procedures to improve access, coordination, and quality of services. (e.g. adopt common forms and intake/referral procedures, coordination that results in adding new program slots, shift where and when to provide services.)
- Increase service coordination and integration including, but not limited to, processes to increase mutual information sharing regarding families served by multiple organizations (e.g. join recruitment and referral for preschool enrollment, centralized intake and referral for home visitation, etc.).

- Expand quantity and quality of service supports offered including adopting research and evidence-based programs and practices
- Increase sharing of concrete resources such as in-kind resources, funds, co-location of services/staff, facilities, supplies, training, and transportation.

Performance Measure for Goal 1

Community Needs Assessment and Great Start Strategic Plan:

- Phase I GSC’s – implementation of Strategic Plan
- Phase II GSC’s – update and submit new three year plan by November 1, 2012 and implement
- Phase III GSC’s – update community needs assessment and Great Start Strategic Plan
- Phase IV GSC’s – begin planning for strategic plan update

Planned Activity (*what needs to be completed by September 30, 2013 to meet this performance measure?*)

Implementation of Ingham Strategic Plan and Action Agenda

Person/Group Responsible (*who will be leading the activities?*)

GSC Coordinators and Workgroup leaders

Timeline (*when will each be completed?*)

09/30/2013

Do You Have Another Planned Activity to Add?

Yes No (not selected)

Performance Measure for Goal 1

Provide evidence of and progress toward at least **three** measurable changes/reforms (that meet the criteria in the objectives above) working toward one or more of the prenatal to third grade outcomes. These reforms or changes must be drawn directly from the Early Childhood Action Agenda in the Great Start strategic plan.

First Priority Change/Reform (excerpted from the local Great Start strategic plan)

Ingham Early Childhood Action Agenda IV - Parenting Leadership C.1. Increase number of at-risk families receiving support through **home visitor programs** and play and learn groups.

First Expected Impact/Outcome by September 30, 2013

Coordinated referral process for all early childhood home visitor programs in Ingham County: Early Head Start; Family Outreach Services; Public Health Nursing; Nurse Family Partnership; Parent-Infant Program; Parent-Young Child; Early On; Healthy Start; and Great Parents, Great Start; by developing a chart of program requirements and sharing with referral sources. Solidify a "No Wrong Door" system by standardizing intake questions in home visitor programs and routing families to appropriate services.

Expected number of children and families impacted by this change/reform

500

Second Priority Change/Reform (excerpted from the local Great Start strategic plan)

Ingham Early Childhood Action Agenda IV - Parenting Leadership C.1. Increase number of at-risk families receiving support through home visitor programs and **play and learn groups**.

Ingham Early Childhood Action Agenda V - Family Support A.1. In partnership with coalitions and domestic violence and homeless shelters discuss needs and opportunities. Develop strategies for joint activities. such as on-site **Play & Learn Groups**.

Expected Impact/Outcome by September 30, 2013

GSC members and community partner agencies will support and coordinate Play & Learn Groups available for the community including targeted groups for high-risk families such as: homeless families shelter residents; Native American families; migrant workers; non-English speaking families; teen parents; and families with children at-risk of developmental delays.

Expected number of children and families impacted by this change/reform

400

Third Priority Change/Reform (excerpted from the local Great Start strategic plan)

Ingham Early Childhood Action Agenda VI - Infrastructure A.2. Increase diversity of GSC and Parent Coalition, recruit parents served by partner agencies and parents from undeserved, minority populations and high-risk targeted areas.

Ingham Early Childhood Action Agenda VI - Infrastructure E.3. Coordinate GSC efforts with the BTW Lansing Equity Project to increase community engagement, identify gaps in services, initiative innovative solutions, and report progress to the community and WK Kellogg Foundation.

Expected Impact/Outcome by September 30, 2013

Increased parent and community participation and input to help revise the Action Agenda and co-develop Great Start activities; with special emphasis on engaging high-risk, under-served, and minority families with young children, working with the i2i Community Organizers.

Expected number of children and families impacted by this change/reform

300

Do you have another Objective to Add?

Yes No (not selected)

Performance Measure for Goal 1

Increase public and private investment in early childhood programs through both in-kind and cash resources.

Planned Activity *(what needs to be completed by September 30, 2013 to meet this performance measure?)*

The GSC will continue to be active in facilitating and writing collaborative grant applications to continue, increase and improve early childhood services and systems. The GSC is involved in developing new or continuing grant applications for Home Visitor Early Head Start Expansion, Nurse Family Partnership, Healthy Start, Child Welfare Linkages to Early Education, Lansing Early Childhood Equity Program, and others.

In addition GSC partner agencies are encouraged to continue to provide cash in-kind contributions to support the implementation of the GSC shared Action Agenda.

Person/Group Responsible (*who will be leading the activities?*)

GSC Coordinators, Workgroup Leaders and GSC partner agencies

Timeline (*when will each be completed?*)

09/30/2013

Do You Have Another Planned Activity to Add?

Yes No (not selected)

Context: In order to achieve the prenatal to third grade outcomes, communities must focus their work on system changes through a capable Great Start Collaborative and Great Start Parent Coalition. A capable Great Start Collaborative and Great Start Parent Coalition provide the local capacity and foundation for leveraging change and thus building and reforming the early childhood system.

The results of the 2010 evaluation conducted by Michigan State University indicate that eight key levers are critical to leveraging system change:

- Shared goals
- Active constituents
- Strong parent leadership and authentic voice
- Effective partnerships
- Interdependent organizations
- Local readiness for change
- Intentional systems change actions
- Strong relational networks

These levers are interdependent and GSCs and GSPCs may place priority on some more than others based on their local evaluation results.

Goal 2: Build and sustain a capable Great Start Collaborative and empowered Great Start Parent Coalition focused on leveraging change in the local early childhood system.

Objectives:

- Develop active constituents with shared goals
- Build strong parent leadership and authentic voice
- Build effective partnerships between the GSC and GSPC, and between the GSC/GSPC and critical community organizations and stakeholders (e.g. Great Start to Quality Resource Center, business, philanthropy, diverse community groups, etc.)
- Educate the community about the importance of early childhood and the need for systems change

Performance Measures for Goal 2: Performance Indicators

GSCs and GSPCs will be measured on these objectives through the following performance indicators. In addition to these indicators, the GSC/GSPC should review their local evaluation results provided by Michigan State University and, if necessary, identify additional strategies the GSC and GSPC will utilize to meet the above listed objectives using the work plan template provided.

Provide evidence of an active GSC membership that includes all organizations listed in Appendix A. (Members must have the capacity to commit resources and make decisions on behalf of the organization.) Evidence of an active GSC membership must include examples of increased individual/organization member involvement/engagement.

Planned Activity *(what needs to be completed by September 30, 2013 to meet this performance measure?)*

On-going the GSC is actively recruiting new members to GSC and Workgroups. The GSC schedules Quarterly Orientation meetings, and others as needed for new members. The GSC has 9 active Workgroups: Early Childhood Literacy Coalition; Infant Mortality Initiative & Capital Area Safe Sleep Coalition; Social Emotional Health Workgroup; Kindergarten Transition Workgroup; Operations Committee; Great Start Family Coalition; Parent Leadership & Support Workgroup; Public Awareness Workgroup; and Quality Initiatives Workgroup. Each workgroup is chaired by a GSC (parent or agency) member.

Person/Group Responsible *(who will be leading the activities?)*

GSC Coordinators with GSC Workgroup Leaders and GSC membership

Timeline *(when will each be completed?)*

09/30/2013

Do You Have Another Planned Activity to Add?

Yes No (not selected)

Provide evidence that the GSPC has at least 10-15 active, core members who help the Parent Liaison/Coordinator organize/support the GSPC to achieve its core purposes.

Planned Activities *(what needs to be completed by September 30, 2013 to meet this performance measure?)*

The Great Start Family Coalition working with the Coordinator has developed plans for monthly meetings in FY13 on: 10/16/12, 11/20/12, 1/15/13, 2/19/13, 3/13/13, 4/16/13, 5/21/13, 6/18/13, 8/20/13, and 9/17/13.

Person/Group Responsible *(who will be leading the activities?)*

GSFC Coordinator

Timeline *(when will each be completed?)*

09/30/2013

Do You Have Another Planned Activity to Add?

Yes No (not selected)

Planned Activity (*what needs to be completed by September 30, 2013 to meet this performance measure?*)

The GSFC Coordinator does weekly follow-up calls/contacts and emails to core members and potential members.

Person/Group Responsible (*who will be leading the activities?*)

GSFC Coordinator

Timeline (*when will each be completed?*)

09/30/2013

Do You Have Another Planned Activity to Add?

Yes No (not selected)

Provide evidence that the GSPC core membership includes a variety of parents who use or have used the programs/services of the GSC member organizations spanning across all five Great Start component areas.

Planned Activities (*what needs to be completed by September 30, 2013 to meet this performance measure?*)

Parent Coordinator asks agencies to recruit their parents, using GSFC brochures, at all opportunities. Parents and families are recruited at Operations Committee, GSC Meetings, and Head Start Policy Council meetings.

The Coordinator orients all new GSFC members and maintains a spreadsheet for the core members listing the program/services they have used spanning all five Great Start component areas.

Person/Group Responsible (*who will be leading the activities?*)

GSFC Coordinator

Timeline (*when will each be completed?*)

09/30/2013

Do You Have Another Planned Activity to Add?

Yes No (not selected)

Provide evidence that the GSC and GSPC are working diligently to ensure the membership reflects the demographic (i.e. racial, ethnic, socioeconomic, etc.) diversity of the county(ies).

Planned Activities (*what needs to be completed by September 30, 2013 to meet this performance measure?*)

Recruitment at Community events, including:

Ingham Back-to-School Health Fair in August, Early On Family Picnic in May, ACTION of Greater Lansing (faith community), Head Start Policy Council and PAL, and parent workshops. Working closely with the i2i Community Organizers in recruitment and engagement activities.

Person/Group Responsible (*who will be leading the activities?*)

GSFC Coordinator

Timeline (*when will each be completed?*)

09/30/2013

Do You Have Another Planned Activity to Add?

Yes No (not selected)

Provide evidence that GSC decisions have included input and experiences from constituencies of parents and diverse groups within the GSC service area that use or have used the programs/services of the GSC member organizations spanning across all five Great Start component areas.

Planned Activity (*what needs to be completed by September 30, 2013 to meet this performance measure?*)

The focus for FY13 will be on revising the Strategic Plan and Action Agenda with emphasis on the voices and feedback from vulnerable, underserved families with young children. Will be working with i2i Community Organizers on parent engagement and co-creation of revisions to GSC Strategic Plan and Action Agenda.

Person/Group Responsible (*who will be leading the activities?*)

GSFC & GSC Coordinators, i2i Admin Team, Operations Comm

Timeline (*when will each be completed?*)

09/30/2013

Do You Have Another Planned Activity to Add?

Yes No (not selected)

Increase the number of parents (from FY12) connected to the GSPC network through email list and/or social networking membership.

Planned Activity (*what needs to be completed by September 30, 2013 to meet this performance measure?*)

The Ingham Great Start Facebook page currently has over 300 Friends or people who "Like" our efforts, and the GSFC email list has around 125 families. Through increased parent engagement with the i2i Community Organizers, Parent Cafes and other outreach activities we will increase the GSFC network (on email lists and social networking) to 500.

Person/Group Responsible (*who will be leading the activities?*)

GSFC Coordinator

Timeline (*when will each be completed?*)

09/30/2013

Do You Have Another Planned Activity to Add?

Yes No (not selected)

Provide evidence/examples of how the GSC and GSPC are partnering on a project(s) related to the Great Start strategic plan.

Planned Activity (*what needs to be completed by September 30, 2013 to meet this performance measure?*)

GSC decision making and efforts always include parents. Some examples of the GSFC working with the GSC include:

- Parent Leadership and Support Workgroup is helping develop a more systematic and coordinated approach for the 9 home visitor programs in Ingham County. This workgroup is co-chaired by GSFC parents who share ideas to and

from the GSFC.

- The GSFC will be planning a Parent Panel presentation at the March 2013 GSC meeting
- The GSFC, working with the i2i parent Community Organizers, will be engaging low-income minority families with young children in discussions about community issues, family needs, and systems changes; and co-developing revisions for the Strategic Plan and Action Agenda

Person/Group Responsible (*who will be leading the activities?*)

GSC Coordinators, GSFC, GSC

Timeline (*when will each be completed?*)

09/30/2013

Do You Have Another Planned Activity to Add?

Yes No (not selected)

Timeline (*when will each be completed?*)

09/30/2013

Provide evidence/examples of how the GSC/GSPC is partnering with the Great Start to Quality Resource Center to increase quality of early learning and development programs and providers in the GSC/GSPC area.

Planned Activity (*what needs to be completed by September 30, 2013 to meet this performance measure?*)

The QRC regularly participates in the GSC monthly meetings and the GSFC monthly meetings sharing resources and partnering on events such as the Back to School Health Fair, and Zoo Days. The QRC and the FC work together to publicize the Toy Lending library, and community events for parents and families with young children.

Person/Group Responsible (*who will be leading the activities?*)

GSFC Coord, QRC staff, GSFC

Timeline (*when will each be completed?*)

09/30/2013

Do You Have Another Planned Activity to Add?

Yes No (not selected)

Planned Activity (*what needs to be completed by September 30, 2013 to meet this performance measure?*)

The QRC and the GSC/GSFC regularly work together by attending monthly Ingham GSRP consortium meetings, and providing updates and technical assistance regarding the self-assessment surveys and quality ratings. The QRC is also part of the Quality Initiatives GSC Workgroup and coordinates their work with the Early Childhood Specialists and Head Start so that we are using consistent program assessments and coordinating training with GSC for early childhood programs.

Person/Group Responsible (*who will be leading the activities?*)

GSC Coordinators and QRC staff

Timeline (*when will each be completed?*)

09/30/2013

Do You Have Another Planned Activity to Add?

Yes No (not selected)

Provide evidence/examples of efforts to educate the community, including community leaders, about the importance of early childhood and the need for systems change.

Planned Activity (*what needs to be completed by September 31, 2013 to meet this performance measure?*)

Educate the community about the importance of early childhood and the needs for systems change through public engagement by building off of initiatives like the Center for Michigan Community Forums; Ready Nation; Early Childhood Business Plan; and Lunch and Learns or Potlucks on the importance of investing in early childhood.

Person/Group Responsible (*who will be leading the activities?*)

GSC Operations Comm with GSC partners, Action Lansing, i2i

Timeline (*when will each be completed?*)

09/30/2013

Do You Have Another Planned Activity to Add?

Yes No (not selected)

Survey ID: PDEF98 (FY2013--Great Start Collaborative and Great Start Parent Coalition Work Plan)

Transaction ID: PTXN2738

This survey profile was first created on: 08/06/2012, last edited on: 08/16/2012 and last edited by: Ken Sperber.