



GSRP PA
Action Plan

AGENDA

Ingham GSRP Advisory Council Meeting
April 29th, 2016
9:00 AM-12:00PM

Ingham ISD-Thorburn Education Center Room A

1. Application and Enrollment

- Birth-3 communication
 - Letter sent out to families that indicated that they would like to receive options and resources for children ages birth to 3 (attached)
 - Received positive feedback on initial communication sent out
- Recruitment materials
 - Recruitment materials are available, if you need materials and have not completed the survey please go to the survey link below
 - <https://www.surveymonkey.com/r/SHLKKSX>
- Outreach Events
 - Many upcoming events with opportunities to participate. If you are interested in participating please contact Wendy Boyce. wboyce@inghamisd.org
- 10 Day Communication
 - Please remember to contact families within 10 days of receiving each application
 - If using the email feature of the application system- check for families that did not submit an email address and either send letters or make a phone call
- Out of County Apps
 - Reminder- Do Not enroll a child in a GSRP program if they do not reside within the IISD boundaries before working with Corrie Mervyn after October 1st
 - Proposed Legislation
 - Potentially cross county funding will be restructured so that the serving ISD will be responsible for funding. This would eliminate the need to request funding from resident ISD.
- Using Applications for Grant submission
 - We are now using the application system for grant submission.
 - Remember to update the application as you enroll a family or as you determine that additional risk factors present. We pull data on child risk factors, federal poverty level, working parents, demographics, etc.

2. Student Count

- Submit EOY count data by June 1st

- Feb student count submission data to be emailed to program directors- make changes/corrections and return by June 1st
- 3. Phonological Awareness Goal Work
 - Goal Check In
 - CM reviewed End of Winter Checkpoint data in GSRP classrooms. See ppt for data
 - Update action plan
 - Group work done, and successes shared out
- 4. 16-17 Professional Development
 - Tentative Offerings- email Corrie with ideas for PD next year
 - Creative Curriculum and TS GOLD for new and experienced users
 - Creative Curriculum fidelity for Admin
 - Emergent Literacy in the curriculum
 - Professional Learning Communities
 - GSRP 101-offered multiple times through-out the year
 - Behavior trainings
 - Identify Program Start Dates
 - Staff and Student start dates
 - This information will help us plan PD and when Early Childhood Specialist should return
- 5. Monitoring
 - Handbooks
 - Return handbooks by May 6th unless your program was given the June 1st date
 - Grievance Policies should be detailed- can look at IISD policies for examples (sent with Subcontract agreement)
 - Credentials
 - Compliance Plans- Important to work with IISD before hiring someone that may not be properly credentialed
 - CDA- Ensure that CDAs have not expired
 - If your degree does not specify program submit transcripts
 - If your teachers do not have a za/zs endorsement submit degrees/transcripts
 - Fiscal
 - All initial visits have occurred for 15-16
 - State audit every 2-3 years, program audits every 4 year
 - Classroom Requirements
 - Feedback provided at last advisory meeting will be used during planning for monitoring
- 6. Early Childhood Specialist Updates
 - a. Finalizing EOY PQA and goal setting meetings
 - b. Ingham PQA data will be shared at the May meeting
 - c. June data review of all program data to determine additional PD needs/goals
 - d. Final data team and local advisory meetings
 - e. ECS survey will be sent out Monday from your ECS
 - f. Creative Curriculum- 6th Edition (see PPT)
 - i. Webinar available on CC website
- 7. Program Updates
 - School Readiness Advisory-Next Meeting-May 24th 4:00 Harley Franks Early Childhood Center
 - Reviewing and revising school readiness packet
 - How to distribute
 - Trauma Training (5/19/16) Secondary Trauma CTAC-WMU
 - Teachers and Center Based providers - Evening Session Flyer to come out
 - Home Visitors-Afternoon session
 - WMST Community Center has been sold to a private investor. Potentially putting in a child care center

Next and Final Meeting for 15-16: May 27th 2016

