

# School Readiness Advisory Committee Meeting Minutes for November 3, 2016

In Attendance: Emelia Brown, Kim Fiebert, Mary Jo Wegenke, Wendy Boyce, Michelle Nicholson, Laurie Linscott, Lucy McClintic, Nicole Greiter, Thais Rousseau, Corrie Mervyn, Jamie Yeomans, Gloria Sabourin, Barb Monroe

## I. Minutes were approved from September 27, 2016 meeting

## II. Ingham SRAC Calendar Update

Calendars were distributed to tier two and tier three representatives. Representatives will deliver calendars along with the *Ingham Early Learning Calendar Distribution Talking Points* to tier two and tier three agencies.

There are currently approximately 3000 calendars that will be distributed to tier two and tier three agencies as well as to ELPL and CADL. There are approximately 2000 calendars remaining. A plan for distribution of the remaining calendars will be discussed at the next meeting.

After calendars are distributed to individuals, Gloria will follow up to see how SPOM participants are using the calendars, where they are located, what they have learned from the calendars, what ages they are being used for, how families are able to differentiate the activities for different ages... Gloria will report comments from the families to the SRAC via email.

The *Ingham Early Learning Calendar Distribution Talking Points* was created. (See attached.) Committee members will use this as a guide when they distribute calendars. They will then give the talking points to the agency representative for their use whenever calendars are distributed.

Electronic copies of the calendar can be accessed through:

CADL: [http://www.cadl.org/files/7914/7854/3788/Ingham\\_Early\\_Learning\\_calendar.pdf](http://www.cadl.org/files/7914/7854/3788/Ingham_Early_Learning_calendar.pdf)

The Raising Readers page: [www.cadl.org/raisingreaders](http://www.cadl.org/raisingreaders)

The plan for ordering more calendars will be discussed at the February Meeting after a discussion of the feedback from agencies and families.

Extra calendars will be stored at Harley Franks Early Childhood Center and CADL.

## III. Joint Preschool Application

**Review Process** – Applications come in to Ingham ISD and are routed to different programs based on eligibility and parent's preference. Timeframe for programs to make an initial communication with families is 10 days after receiving application.

**Recruitment and Outreach** – Summary given

**Application** – Survey results reviewed. Feedback given by parents continues to indicate a need for more information about enrollment options when choosing preferences.

**Enrollment** – Survey results reviewed and will be shared at the GSRP Advisory Council meeting on 11/4/16, both at a county wide and individual program level. Timely and informative communication is an identified need from survey feedback.

**Results** – Ingham ISD will be working to improve enrollment and communication in the application process.

- IV. GSRP Responsibilities:** Not discussed due to lack of time. This will be transferred to the February Agenda.
- V. Pre-K Essential Practices in Early Literacy:** Not discussed due to lack of time. This will be transferred to the February Agenda.
- VI. Kindergarten Readiness Packet:** Not discussed due to lack of time. This will be transferred to the February Agenda.
- VII. Closing:** Next meeting is scheduled for Thursday, February 23, 2017 from 4:00 – 6:00 at Harley Franks.