

**Local Leadership Group Notes**  
**2.3.2016 12:30pm-2:30pm**  
**Harley Franks Educational Center**

**Members Present:** Effie Alofoje-Carr, Jodi Spicer, Lisa Chambers, Nola Schramm, Kristen Donnelly, Emily Brewer, Michelle Nicholson, MC Rothhorn, Jessica Baker, Jaimie Kishkorn, Jamie Yeomans, Kellie Uhlman, Kae Dubay, Dorothy Cooks, Camiah Dear, Missy Chalis, Emettra Nelson

**January 2016 LLG Minutes Approved**

**Parent Engagement and GSFC update (MC for Jessica Baker)**

MC reviewed the list that was generated November 2015:

List of Ingham opportunities for parents

- \* Community Action Network council ICHD/Healthy Start
- \* GSC monthly meeting
- \* Parents Partnering 4 Change Trainings as available – legislative opportunities
- \* LLG monthly
- \* GSRP county wide advisory
- \* GSRP individual program advisory and data team
- \* Ingham Substance Abuse Prevention monthly meetings
- \* Stepping Up stakeholder meeting- Kendra
- \* Lansing Parent Community Advisory Council
- \* PTA school K thru 3rd
- \* Playgroups
- \* Carehub advisory board
- \* Foster care – Christina Redmond- support groups
- \* CareHUB/LLG outreach team

GSFC is updating [their page](#) on [inghamgreatstart.org](http://inghamgreatstart.org) in relationship with [their facebook site](#). Parent and family stories will have a place, in addition to the [work that is highlighted for 2016](#). Question asked, "What do LLG members

need to know about GSFC?" Discussion of LLG continuity after September 2016 [see agenda item HFA Advisory Board].

### **Early Head Start Survey and Healthy Families America Surveys**

Kellie shared the EHS survey given to (how many?) families and some of the data points. Jodi shared survey points from HFA (15 responses of 45 families total). Discussion about playgroups and parent-to-parent interactions. Kae and Jamie K shared how HVs helped get them to playgroups. Willowtree 'Movers and Groovers' playgroup is 2 hours long and includes information topics.

### **LLG Parent Surveys**

Lisa shared the early results of the google form survey data which helps LLG understand where parents tend to hang out, spend time; maybe popular parent places. Hard copy surveys not yet entered into the spreadsheet. Discussed the need to get surveys back. **Lisa agreed to choose a date and place it on the google form/hard copies in order to allow survey data to be reviewed at March LLG meeting.**

### **HFA Advisory Board**

Jodi shared that since the January LLG meeting, she has received 8-10 new referrals for HFA. Compare with no referrals in December 2015. **HFA posters are being designed. Who wants one? Jodi will email the question to Effie to share.** Jamie K. suggested a poster be placed at Willowtree. Jamie Y suggested Jodi contact Tamara V.

Kae offered her connection to State of Michigan MDOT newsletter. Jodi will follow up with Kae by email. Jodi reminded all that any marketing for HFA that leads to new referrals should allow her to trace the referral back to the source marketing (for CQI project purposes).

Kae also offered that she used FGC as childcare for this meeting. She suggested calling ahead 1-2 weeks to alert staff to be available earlier than usual (they open at 1:30, but make an exception for LLG parents). And let them know this is for an LLG meeting (or GSC).

Michelle gave a summary of how HFA program was chosen as LLG formed about 3 years ago. March 2017, and intense accreditation process for HFA happens. The advisory body for HFA will be important, with interviews and policy creation necessary. Several agencies said they value this LLG space where parent input is encouraged and shared as discussion happens. Want to continue this. We discussed a quarterly schedule and agreed that Effie, as coordinator for the LLG, should suggest the LLG as the advisory body for HFA at the GSC Operations Committee 2/4/2016.

### **Workplan review: 4 trainings required**

We discussed our commitment to 4 trainings before Sept 30, 2016.

Lisa and ICHD have secured a grant to continue the Trauma Training, focused on secondary traumas. Lisa will follow up to plan this for April/May, in order to allow Head Start staff to participate. This training was actually 2 trainings in 2015: morning and then afternoon session, with a lunch that allowed Parent Leaders to talk about the LLG and parent recruitment while HVs had lunch.

Jamie Y. suggested a training on ethics and boundaries specific to home visitors. Many HVs come from a variety of backgrounds, so she feels the need to cover some basics and establish boundaries with all. Not sure who will lead this session, but all agreed this is a good idea. Suggested end of September to accommodate Head Start staff and allow it at the 'beginning' of the school/HV year.

Jamie K and other parents suggested peri-natal mood disorder training. Notably, fathers and/or family members affected/supportive. Suggested time frame: summer 2016.

### **Updates**

Jamie K shared how well her sessions with her NFP HV are going after suggesting the Mothers and Babies curriculum. Very valuable. Good for Trevor (papa) too. Although it has been difficult for him to connect to the name of the curriculum.

Nurse Family Partnership graduation celebration will take place Thursday, March 31, 11-1 at Harley Franks. One goal: help NFP moms transition to other programs they may want to participate in.

WillowTree Baby Fair Saturday, April 16 at Lansing Center. Free entry and \$25/table for non-profits.

SPOM (student parents on a mission) will host their Spring carnival in April this year again.

**EHS Child Care partnership grant has openings. Kellie will email Camiah with names of liaisons who might help her find a location for Riley.**

**March 2016 LLG Agenda items:**

- **Bring a question that guides discussion on each item, to help new members understand what we are talking about, around, and through.**
  - **What will the LLG look (feel, smell, sound, etc.) like, in your vision, September 2016?**
  - **Who will take the lead to plan and coordinate peri-natal mood disorder training, as discussed at March 2016 LLG meeting?**
- **Review data from CQI survey that Lisa sent this month. Compare with/share state-wide CQI data**
- **Make a plan for outreach (related to survey data?)**