

## Ingham Great Start Collaborative

### Operations Committee Meeting Notes

Thursday, January 7, 2016 - 2:00 – 4:00 pm

Harley Franks Early Childhood Center, 2924 Newark Avenue, Lansing

**Present:** Effie Lola Alofoje-Carr, Jessica Juliana Baker, Wendy Jean Boyce, Mary Francis Jozefowicz, Laurie Lee Linscott, Lucy Hopkins McClintic, Corrie Ann Mervyn, Barbara Jane Monroe, Michelle Renee Nicholson, M Carlo Rothhorn, Stephanie Lynn Thelen

#### 1. Approve 1/7/16 Operations Committee Meeting Agenda and 11/5/15 Operations Committee Meeting Notes

Today's Inclusion Activity included members sharing how children's artwork represented leadership from their perspective. The 1/7/16 Agenda and 11/5/15 Meeting Notes were approved as stated.

#### 2. Updates

##### a. 12/9/15 GSC Orientation

The December GSC Orientation session was held at Harley Franks with 21 people in attendance. An LLG Orientation was held just prior to the GSC Orientation. Harley Franks was chosen as the Orientation site; however, due to various factors, future Orientations will likely be held at Grace United Methodist Church. A summary of the Orientation evaluations was shared with members. Evaluations included positive feedback about the history of the GSC—similar to feedback from the August GSC Orientation. In response to the Evaluation questions, a "FAQ" will be created and posted on the GSC Website. Future Orientations are tentatively planned for July and December, as the GSC does not hold regular meetings during those months. There has been ongoing discussion regarding a virtual Orientation, and posting the Orientation Manual on the GSC website.

##### b. Partner Updates

The MSU's [Early Learning Institute](#) (ELI), which utilizes applied behavior analysis (ABA) to deliver therapeutic services to children ages 2-5 who have autism spectrum disorder (ASD), completed the first four months of operation. The Program is growing rapidly with interest in possible expansion to a Head Start site next fall, which Lucy has presented to Ad Staff. The insurance benefit for ABA Therapy for children who have autism is relatively new, as legislation went into effect in 2012.

Fran requested that Laurie Linscott attend the Social-Emotional Workgroup in February to share updates on ELI. Much discussion took place regarding ASD referrals, supports, resources, and services. Community Mental Health is responsible for autism referrals for children who have Medicaid insurance. A question was asked whether doctors at the Ingham County Health Department (ICHD) administer the [M-CHAT](#), which screens for autism at 18 and 30 months. A M-CHAT App is available for smart phone/computers for parents to complete and get instant results. Some members shared how families have experienced difficulty in getting a well-child checkup through ICHD due to scheduling procedures. There has been discussion about having interns through MSU College of Human Medicine do physicals at the August Back to School Health Fair to help with this concern, although this has not been formally arranged yet. A suggestion was made to add M-CHAT to the Health Appraisal/preschool physical form.

The 2016-17 [www.inghampreschool.org](http://www.inghampreschool.org) application is now live.

President Obama has signed a Bill for a cost of living increase for Head Start, and another increase for programs who are interested in applying for expanding programs to 180 days and/or increasing part-day slots to school or full-day slots. CACS Head Start plans to apply, with available space and transportation needs considered.

CMH lost some general fund money; however, there has been an increase in funding to serve adults with Healthy Michigan Medicaid. CMH is hiring for new positions, including the Parent Infant Program and Children's Services.

The Great Start to Quality Central Resource Center (CRC) recently received their contract and scope of work from ECIC. The scope of work will focus on engaging family and group home providers in the Great Start to Quality star platform; retaining and increasing the star rating of providers currently in the system; infants and toddlers; resources/lending libraries. CRC is now using Smartsheet for budgets, reports, tracking data. Quality

Improvement Consultants (QIC) caseloads will now be between 12-18 providers with up to 1-2 visits/month, which will include more intensive one-on-one training. Providers can receive up to 10 hours of free PD for these trainings. Additional free PD is also available for infant/toddler providers who have submitted an SAS. Great Start to Quality Orientation for unlicensed providers was updated, effective January 1, 2016. The CPR/first aid portion of the Orientation remains the same. Programs that have information/resources to add to the Orientation binder should contact [Barb Monroe](#).

[The Child Development Handbook](#) was recently updated.

“[Is This the Right Place for My Child?](#)” Guides have been given to parent liaisons for distribution in the community by March 31, 2016. Suggestions for distribution included medical providers, kindergarten roundup, laundry mats, etc.

The CRC, as well as all other Resource Centers, received two sets of all approved curriculums, screenings, and assessment tools from ECIC. For more information or to access these materials, contact [Barb Monroe](#).

The Capital Area Network for the Early Years (CANEY) chapter of MIAMH is scheduled to meet 1/14/16 @ 12:00-1:30 for a presentation - “Applied Behavior Analysis for Dummies.”

### 3. Michigan Power to Thrive - Tabled

[2/25/16 Summit on Alternatives to Preschool and Early Care Expulsion](#)

### 4. Raising of America – Tabled

### 5. Family Engagement

**Trainings** – Jessica Baker recently attended Strengthening Families training, and a Strengthening Families Train the Trainer is scheduled for 4/27/16. During the upcoming year, the Ingham Family Coalition will focus on family engagement and capturing two GSRP family stories, which could be posted on the GSC website, Facebook, etc. Over the last few months, the Family Coalition hosted Parent Cafes, which focus on the Five Protective Factors of the Strengthening Framework. The cafes occurred during Playgroup times at Harley Franks and South Cedar Library, with positive feedback from parents and playgroup facilitators. Additional Parent Cafes are in the planning stages. Parent Liaisons plan to attend the [Coalition for College and Career Readiness \(C3R\)](#) January Summit at LCC’s West Campus on January 12, 2016.

### 6. Plan 1/13/16 GSC Agenda

- Location – Grace United Methodist Church, 1900 Boston Blvd., Lansing (corner of Mt. Hope and Boston Blvd.)
- Inclusion activity – Select picture and share how it represents leadership
- Norm of Collaboration – Probing for Specificity
- Target Groups – Quality and Gaps
- Possible Spotlights – Consider criteria
  - MBK
  - **CHAP start date 2/1/16**
  - **Kristen Donnelly**
  - MLPP – 2 Gen Approach
  - GSC Website
  - Great Start to Quality
- Chair: Lucy Timekeeper: Barbara

#### **Review next meeting dates and times:**

GSC meetings: 1/13/16 from 1:00 – 3:00 pm at Grace United Methodist Church  
2/10/16 from 1:00 – 3:00 pm at Grace United Methodist Church

Operations Committee meetings: 2/4/16 from 2:00 – 4:00 pm at Harley Franks  
3/3/16 from 2:00 - 4:00 pm at Harley Franks

### **ADJOURN**

Visit the Ingham GSC website at <http://www.InghamGreatStart.org>  
for Agendas, Minutes, Meeting Calendars, the Ingham Children's Action Agenda and more.  
Check out our Facebook Page at <http://www.facebook.com/InghamGreatStart>