

Ingham Great Start Collaborative
Operations Committee Meeting Notes
Thursday, July 28, 2016 - 2:00 – 4:00 pm
Harley Franks Early Childhood Center, 2924 Newark Avenue, Lansing

Present: Effie, Alofoje-Carr, Jessica Baker, Wendy Boyce, Fran, Jozefowicz, Corrie Mervyn, Kristen Osterhouse, Mervyn, Michelle Nicholson, Stephanie Thelen

1. The 7/28/16 Operations Committee Meeting Agenda and 6/2/16 Operations Committee Meeting Notes were approved as stated.

- 2. Inclusion Activity – Parent Café Question**

The Inclusion Activity for today, which will also be used at the August 10, 2016, GSC Meeting, was a Parent Café question. This Activity will be similar to a discussion that might take place at an actual Parent Café. Jessica shared Parent Café cards that include questions centered on the five protective factors that make a family strong. Today's question was in regard to relationships: *"What is your best experience with being part of a community?"* Operations members used the "popcorn" method to generate responses to this question:

- Gain support from each other and a sense that others have your back—a sense of belonging
- Law of the village, protective of one another
- Sense of belonging
- Ability to learn from other parents
- Nice to collaborate/bounce ideas off others
- Working with others to achieve like goals
- Experience with other adults at church who played grandparent role (in their absence); children are now grown, and can be role models themselves (generational experience)
- Act of receiving amazing encouragement through ongoing Playmakers' activities
- Men Making a Difference picnic provided a positive atmosphere with good vibes
- Scribes bring information to the Operations and GSC Committees to help construct the Strategic Plan and recruit other parents to the Committees
- Everyone is on a level playing field through commonalities

- 3. FY17 Ingham GSC Strategic Planning**

Ingham GSC will begin the Strategic Planning process during FY2017. Due to updates in ABL e Change training, GSC staff will again attend this four-day training. ECIC has requested peer reviewers to review Strategic Plans submitted for FY2017. If you are interested, please contact [Michelle Nicholson](#) or [Wendy Boyce](#). MC served as a peer reviewer in the past, and found the experience valuable.

- 4. Capital Region Community Foundation (CRCF) Grant Opportunity**

CRCF will accept grant proposals from July 1 through September 1, 2016 (\$20,000 or less range). Prior year's information shows the typical grant award to be \$1,000-\$2,000. Operations members brainstormed ideas for possible grant proposals including joint professional development or training focused on trauma and including GSRP teachers; parent cafés (i.e. stipend for facilitators, snacks, etc.); language interpretation or transportation services for families receiving home visiting services or attending playgroup. Ingham Trauma CQI project team members recently attended the wrap-up session with MPH I regarding recent trauma trainings; and next steps will include how to possibly incorporate trauma into the Social-Emotional Workgroup. Additional information about the proposal process can be found at <http://www.crcfoundation.org/Nonprofits-Students/Grants-at-CRCF/Apply-for-a-Grant>.

- 5. Family Engagement**

- a. Back to School Health Fair – Mobile Learning Adventure Through PNC Bank**

This event is scheduled for the week of August 22, 2016. A preliminary flyer was shared with Operations members. While no changes can be made to the Mobile Learning Adventure (MLA) specific flyer, additional event information can be copied on the back side of the flyer. PNC's attendance guideline for a six-hour MLA event is approximately 500 attendees. The GSC will provide staff to greet and engage families participating in the MLA, and direct them to Back to School Health Fair resources. There are still many openings to help staff the GSC outreach table during the Back to School Health Fair, and a sign-up sheet was circulated.

9. Updates

- Due to MC's position as Finance Director with the MSU Housing Commission, he has slowly transitioned out of his role with the Great Start Family Coalition. MC's last meeting as GSC staff is August 10, 2016. In honor of MC's dedicated service to the GSC, the Family Coalition, and his work with implementing Parent Cafés, the GSC plans to present him with an engraved silver coffee carafe and table runner signed by GSC members.
- The LLG is hosting Perinatal Mood Disorders on 9/16/16 at Grace United Methodist Church from 9:00 a.m. to 2:00 p.m. The featured speaker during the provider portion is Nancy Roberts. Kristen Kimmerly of Spectrum Health will facilitate the family portion. A flyer is forthcoming.
- Kristen reported the Cyber Education Center recently graduated their first student during a formal ceremony. There are approximately 42 students currently in the Lansing Program. Fran will talk with Kristen about connecting Eaton County truancy programs with Cyber Education.
- The GSC Orientation held on July 13 was small, but successful. Good feedback was received about the importance of orienting new members.

10. Evaluation Activity

Review next meeting dates and times:

GSC meetings: 8/10/16 from 1:00 – 3:00 pm at Grace United Methodist Church
9/14/16 from 1:00 – 3:00 pm at Grace United Methodist Church

Operations Committee meetings: 9/1/16 from 2:00 – 4:00 pm at Harley Franks
10/6/16 from 2:00– 4:00 pm at Harley Franks

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*Visit the Ingham GSC website at <http://www.InghamGreatStart.org>
for Agendas, Minutes, Meeting Calendars, the Ingham Children's Action Agenda and more.
Check out our Facebook Page at <http://www.facebook.com/InghamGreatStart>*