

## Ingham Great Start Collaborative

### Operations Committee Meeting Notes

Thursday, October 6, 2016 - 2:00 – 4:00 pm

Harley Franks Early Childhood Center, 2924 Newark Avenue, Lansing

**Present:** Effie Alofoje-Carr, Jessica Baker, Wendy Boyce, Fran Jozefowicz, Corrie Mervyn, Stephanie Thelen, Regina Traylor

1. Family Engagement was added as an Agenda item to today's Operations Committee Meeting. The 9/1/16 Operations Committee Meeting Notes were approved as stated.

#### 2. Inclusion Activity – Parent Café question

Today's Parent Café Question, from the Parent Resilience category, was *“How do you feel good about yourself when your children are really messing up?”* Members shared the following responses:

- Gives an opportunity to talk with the child about self-regulation;
- Allows one to remember the good moments are more frequent than the bad moments;
- Allows the child the opportunity to learn about making choices about decisions;
- It's comforting to hear (from a child's teacher) the child acts respectful at school, even though behavior might be different at home;
- Having adult children allows one to help them put concerns about their own children in perspective.

#### 3. FY17 32p Workplan and Budget - Approved with Minor Revisions

Michelle, Wendy, Jessica and Ingham ISD budget staff participated in a 32p review call on 9/23/16 to review the workplan and budget for approval. Office of Great Start asked for information and clarification on a few items on the workplan. Both the budget and workplan were approved with minor revisions. The workplan is derived directly from the current Strategic Plan Action Agenda, and commits to FY17 activities for funding purposes. Discussion included information about how the FY17 strategic planning process will be more focused on strategies and progress and performance measures.

#### 4. Ingham ISD home visit updates

- **32p(4) Home Visit Expansion Grant** – Both home visiting positions for this grant have been filled. Blanche Schaudt, an Ingham Healthy Families (IHF) Home Visitor is an ISD union member and eligible to fill one of the available positions. Kellie Jones was employed through Williamston Public Schools, and was interviewed, offered, and accepted the second position. Approximately 14 of the 26 IHF families transitioned to Great Parent's Great Start Expansion—the Expansion has the capacity to serve a total of 40 families.
- **HFA Transition Funding** - As IHF closes, Jodie Spicer has created a list of reports and projects to be completed, and will be employed at least through October 31 to accomplish. Tiffany Kostelec, from MDHHS, attended the October 5 LLG Meeting to learn more about the IHF Program and the families served. At this point, it appears ICHD could possibly house the Ingham Healthy Families Program. ICHD needs to gain more information on the Healthy Families America model to better understand policies, procedures, etc., but may be better equipped to operate the Program due to lower costs. However, federal funding continues to remain flat lined or decreased, while costs continue to rise—this needs to be considered moving forward. Typically ICHD serves families who are Medicaid eligible, and the HFA funding could possibly serve those who are not.

#### 5. Family Engagement

- Jessica gave two Protective Factors and Strengthening Families presentations last week: one at the Ingham ISD Early Childhood Department Meeting, and the other at GSRP Advisory Council. The Advisory Council Meeting included a simulated parent café. Jessica has also been working with Lansing Community College CCAMPIS to schedule two upcoming Parent Cafes at lunch and learn sessions (11/14/16 and 5/3/17). Additional Parent Café opportunities include local GSRP Advisory meetings, Shared Pregnancy, DHHS foster parents. One goal is to build parent capacity to continue Parent Cafés. Parent Café cards for dads are available and planned to be purchased.
- LLG Meetings include a new agenda item, “Parent Voice”, at every meeting to authentically engage families in attendance. Questions include how families became involved with HV programs, successes and challenges, and questions/comments/concerns. The questions are chosen at the prior month's meeting, and will build upon one

another from month to month as data is gathered. LLG is updating their information flyer to share with home visitors and supervisors to promote the LLG.

- Parents have expressed interest in training opportunities, and several attended the Perinatal Mood Disorders training sponsored by the LLG on 9/16/16.
- The Infant Mortality Coalition (IMC) held their annual event on 9/22/16, which was focused on families. The family focus resulted from parents' voice in planning the event. Activities included yoga, Zumba, baby wearing; and families who participated appeared to be engaged and enjoying the event.
- The Fatherhood Forum was held 9/30/16, including a panel of fathers. Feedback was positive, and the forum is anticipated to occur next year.
- Community Mental Health Customer Appreciation Days at Potter Park Zoo is scheduled for 11/12/16. The GS Family Coalition will attend and distribute books donated from a variety of different sources (i.e. RIF and CADL).

## 6. Upcoming FY17 GSC Strategic Planning

- **Follow up on 10/3/16 Systems Change webinar** – The ABLe Change process will be used for the FY17 strategic planning process; however, the process itself includes changes and updates from the FY14 strategic planning process. Following are FY17 Strategic Planning Process dates in October.
  - 10/03/16 – Systems Change Webinar  
Highlights from Webinar:
    - Systems approach necessary for complex problems
    - ABLe Change framework has 6 simple rules for systems changes
    - Define a targeted problem
    - Create a developmental pathway
    - Diverse perspectives
    - Systems Lens
  - 10/12/16 – Great Start data webinar by MLPP, 10:00-11:30 a.m.
  - 10/19/16 – First coaching session with Stephanie Wagner, 10:30 a.m.-12:00 noon
  - 10/27/16 – Developmental Pathways webinar, 9:00-10:30 a.m.  
A Developmental Pathway is a visual description of a community's shared vision, and includes:
    - Overall impact
    - Core milestones indicate success toward impact
    - Key programs or supports to promote milestones

## 7. Dates of FY17 Great Start Collaborative meetings

- There are four GSC Meeting dates during FY17 that conflict with other events/happenings:  
01/11/17 (MIHV LLG Meeting)  
02/08/17 (ABLE Change Training)  
05/10/17 (MIHV LLG Meeting, and ABLe Change Training)  
09/13/17 (MIHV LLG Meeting)

Members discussed changing GSC Meeting dates to the third Wednesday of the month beginning in January, 2017.

## 8. Debrief on 9/14/16 GSC meeting – Voice and Connections Target Groups

Operations members briefly discussed the work done in Target Groups on reviewing progress of Goals and Objectives over the last two years of the current Strategic Plan. The “tension” between moving the needle on the Goals and Objectives of the Target Groups vs progress on specific Activities was also discussed.

## 9. Plan 10/12/16 GSC Meeting Agenda

- Location – Grace United Methodist Church, 1900 Boston Blvd, Lansing (corner of Mt. Hope /Boston Blvd.)
- Inclusion activity – Parent café question
- Spotlight – Suggestions for future Spotlights included:
  - DOSE originated when fire fighters identified poor sleep practices while going into homes. Through this Program, Pack and Plays are available for home visitors to distribute to families when a need is identified. There was discussion regarding if DOSE would be a more appropriate Spotlight for LLG or GSC.
  - FIMR
  - Great Start to Quality
  - Dr. K to present State's Top 10 in 10 Initiative (Dept of Ed)
  - Any information related to the budget cycle

- Work Groups to report updates
- Target Groups – Quality and Gaps – Possible guiding question for Target Group work:
  - In reviewing past year, what Target Group progress has been made on the 2014-2017 Strategic Plan/Action Agenda?
- Evaluation activity
- Chair: Fran; Timekeeper: Corrie

## 10. Updates

- The Ingham ISD is embarking on a Strategic Planning process. A community focus group is scheduled to meet on 10/11/16 from 3:00 – 5:00 p.m., TEC Room 302.
- Strong Start Healthy Start's new supervisor is Johnathan Lawrence; the vacant position of Fatherhood Facilitator has not been filled at this time.
- The Teddy Bear Picnic was held 10/1/16 with approximately 900 in attendance, in spite of a date change and inclement weather.
- The Fatherhood Forum, held on 9/30/16, had approximately 80-90 attendees. The focus was on dads; however, other caregivers were invited to attend. Separate fathers' and mothers' panels provided opportunity for unique perspective on parenting.

## 11. Evaluation Activity

### Review next meeting dates and times:

GSC meetings: 10/12/16 from 1:00 – 3:00 pm at Grace United Methodist Church  
 11/09/16 from 1:00 – 3:00 pm at Grace United Methodist Church

Operations Committee meetings: 11/03/16 from 2:00 – 4:00 pm at Harley Franks  
 12/01/16 from 2:00 – 4:00 pm at Harley Franks

### ADJOURN

*Visit the Ingham GSC website at <http://www.InghamGreatStart.org>  
 for Agendas, Minutes, Meeting Calendars, the Ingham Children's Action Agenda and more.  
 Check out our Facebook Page at <http://www.facebook.com/InghamGreatStart>*