

Local Leadership Group Notes
February 7, 2018
2:00pm-4:00pm
Bethlehem Lutheran Church (Family Growth Center)
549 Mt. Hope Ave. Lansing, MI 48910

1. **Welcome/ Introductions** 10 minutes
Parent Café
Relationships (Social Connections): When and how are we stronger together than alone?
2. **December Meeting Review**
Members reviewed the December meeting notes. No changes were made.
3. **CQI: Overview for 2018**
Jessica, Lisa, and Effie explained what CQI and PDSA are and what the acronyms stand for. CQI stands for Continuous Quality Improvement. It is basically a process by which a group looks at community needs and focuses on specific activities related to those needs in order to achieve *measurable improvements* in the health of the community, including the quality of home visiting services. PDSA stands for Plan-Do-Study-Act. This is how the LLG implements its chosen activities and accesses whether or not they are successful. Members also received a copy of the Home Visiting Continuum Key Driver Diagram (“primary driver” document). From this document, the LLG decided which topics to focus on for this year’s CQI project.
4. **Great Parents Great Start (GPGS)**
Michelle discussed the importance of LLG’s input for the program. She noted that GPGS updates will be on the LLG agenda monthly.
5. **CQI: Sustainability**
Jessica and Effie discussed the purpose of sustainability-what it is and what the Michigan Home Visiting Initiative expects from LLGs. We also reviewed the “sustainability planning” tool kit and discussed

what activities we need to do. The entire LLG will be working on parts in between and during meetings. Due dates of activities in the tool kit to be completed prior to statewide LLG Grantee meetings include: (1) Sustainability Vision Worksheet-Prioritization of activities for sustainability goal setting (March 23, 2018) (2) SMART Goal Worksheet-Develop an action plan for goal (September 19, 2018). At the next LLG meeting, a brainstorming session will occur.

6. Home Visiting Continuum

Effie discussed how and why the LLG CQI team choose the primary drivers (specific activities) to work on for the home visiting continuum project. The continuum project is now connected to the CQI project. Primary Driver 1 (Convene and Engage Partners) worked well because of last year's comments in the LLG partnership survey regarding questions about the purpose and goals of the LLG. We also discussed data reporting requirements and the importance of ALL LLG partners submitting data monthly. Members suggested sending out a reminder with a link to the reporting document a week before the data report is due on the 15th of the month.

7. Parent Voice

What is the purpose and goals of the LLG?

-Jasmine: awareness of programs

-Antanea: to eliminate confusion among programs and with families (eliminate duplication of information); to allow families the opportunity to build a relationship with other programs

-Shauna: to make sure parent voice is heard

Lisa C: Why do you come to LLG?

-Jasmine: to give feedback on how the program is going and share your experience

-Antanea: to provide feedback on what's working well and for families to learn about other programs and groups

Kelly U: Would it be helpful to have a magnet (booklet of pamphlet) with program information for both home visiting programs and families?

Parents and members agreed that this would be helpful. Maybe this could be an activity we could incorporate into primary driver 1-convene and engage partners.

8. Shared Professional Development

-Update: Michelle N. said she is still waiting on a date and time that works for trainers to do the Mental Health Training with CMH. Once we have that, then the LLG can plan accordingly.

-It was suggested at the statewide LLG Grantee meeting that LLGs could plan professional development by supporting other trainings in the community (i.e. *professional development trainings can be convened by the LLG or any partner in the community*).

-Update: Lisa C. said that the Ingham County Health Department and MSU are planning to do a resiliency trauma training in April.

9. Spotlight

Celeste Davison: Nurse Family Partnership (NFP)

Celeste is the new NFP supervisor. She discussed eligibility requirements for the program, frequency of home visits, and the goals of the home visiting programs. (First time moms, 28 weeks or less pregnant, serves pregnant moms and children up to 2 years of age). Also distributed current marketing materials for the program.