

**Ingham Great Start Collaborative
Operations Committee Meeting Agenda
Thursday, September 6, 2018, 2:30 – 4:30 pm
Ingham ISD Early Childhood Services, 6520 Mercantile Way, Suites 1 &2**

ATTENDANCE: Jessica Baker, Fran Jozefowicz, Lucy McClintic, Michelle Nicholson, Barb Monroe, Stephanie Thelen

1. Tour of New Space

Ingham ISD Early Childhood Services recently relocated from Harley Franks' on Newark Street to 6520 Mercantile Way. Operations members were given a tour of the new space, which has several offices for staff, storage for equipment and supplies used with families served, one large conference room, and three breakout rooms for meetings/conferences. The additional meeting spaces will allow for collaboration amongst community partners for trainings and meetings.

2. The 9/6/18 Operations Committee Meeting Agenda and 7/12/18 Operations Committee Meeting Notes were approved as stated.

3. Inclusion Activity

Today's inclusion activity question was *"Within your GSC Outcome Group, what is one thing you hope to get out of this year's work?"*

- Outcome 1 – Jessica looks forward to creating a literature piece regarding pre-natal access care from the survey data.
- Outcome 2 – Lucy mentioned that every day she hears about new resources for families, and she hopes to reach non-traditional families. She hopes to have a comprehensive resource report or guide to share with families. There are so many non-parents who are parenting and resources are valuable.
 - Jessica shared a new resource she recently learned about—[Tri-County Office on Aging Kinship Care Respite Program](https://www.tcoa.org/wp-content/uploads/2017/01/Kinship-Care-Brochure-Jan-2017.pdf).
- Outcome 2 – Fran would like to work together to have a universal preschool expulsion consultant—including working on funding. She hopes to encourage home visiting staff to connect more with the Capital Area Network for the Early Years as a support.
- Outcome 2 – Stephanie hopes to gain insight on data regarding truancy, as well as expulsion from preschool, including what are the root causes; how to share the message of early childhood education; how to make changes? (Debbie Jones, 30th District Court may have data.)
- Outcome 3 – Barb shared she would like to work with each Collaborative to have concrete information to connect the Collaborative's goals with other groups in the community. Can we spend time in out-county areas to make connections? Could we work in one rural area?
- Outcome 4 – Michelle shared that Ingham ISD Superintendent, Jason Mellema, is reviewing third grade reading proficiency data. The MStep data is concerning for our area (i.e. 75% of students are meeting proficiency in the "best" district; while only 25% of students are considered proficient in another district). Third grade retention begins in 2019-20.
 - FYI – The 3rd Grade Reading Law is now being branded as the "Read by Grade 3 Law".

4. Family Engagement – Strengthening Families Assessment

Jessica shared information, including strengths, goals and the Great Start Parent Coalition Strategic Plan, created from the Strengthening Families Assessment (*Attachment 1*). Discussion took place regarding goals, activities, and measures for the GSPC:

- Connect the GSPC with childcare providers for training through collaboration with the Great Start Resource Center.
- Send survey to parents of providers not participating in the star rating system. Educate families about the star rating. Invite providers to come to trainings with parents.
- Collaborate with Great Start to Quality Central Resource Center to host a training event for Ingham County providers and their parents to learn about various GSC initiatives and activities.

- Bring various coalitions and/or parent liaisons together to share strategies they are working on.
- A measure could be to survey families about how they find out about online application.

5. Updates from GSC Statewide Meeting

Child Care and Development Block Grant (CCDBG) Act of 2014 Updates – Michelle shared information learned at the statewide meeting as follows. For additional information, visit https://www.michigan.gov/documents/mde/MDE_Plain_Language_Summary_3.2018_Final_ADA_618251_7.pdf

- 12-month continuity of care
- Previously, eligibility was at 119% FPL or under for entry and above for exit. Now, entry is at 130% FPL or below with graduated tiers for exit up to 250% FPL.
- Tiered reimbursement rates
- Hiring additional childcare licensing consultants
- Reduction of eligibility determination timelines decreased to 30 days
- Former 46-page application is now 18 pages
- Waive income and copay for migrant, homeless, and foster families
- License exempt providers will have health and safety visits (through ECIC)
- Absence hours were previously 208 hours/year; and are now 360 hours/year pay based on enrollment
- Registration fees (reimburse \$60 to centers and homes so families don't have to pay)
- Consumer education website (required to re-authorize)
- Expedited process for homeless and foster care (w/in 7 days, 45 days for families to complete)
- Previously an hourly reimbursement; now a bi-weekly reimbursement.

6. Literacy Essentials Train the Trainer

Ingham ISD Literacy Consultant, Mary Jo Wegenke, applied for the training, as well as Lori Brasic, an independent contractor, applied. The GSTQ Central Resource Center and Head Start did not have any applicants.

7. Plan 9/12/18 GSC Meeting Agenda

- **Inclusion Activity** – Jessica will prepare a question that connects to other agenda items.
- **Spotlight** – 9/12/18 GSC Meeting will feature Jessica Baker, who will share the Strengthening Families Assessment.
 - October – Preschool Enrollment
 - November – Read by Grade 3 Law
 - January – Great Start to Quality Update
- **Should a GSFC update be part of each GSC meeting?** Yes, and Lucy recommended GPFC provide “recruitment” materials for Head Start to share with parents and/or a table for Family Fun Night or other events.
- **Outcome Group Questions**
 1. Review progress on activities since June GSC meeting.
 2. With current Activities, in what ways could the Family Coalition support the Outcome group, and in what ways could the Outcome group support the Family Coalition?
 3. Prioritize and list next steps between now and October GSC meeting.
- **Facilitation of Outcome groups**
 - Outcome 1 – Jessica and Michelle
 - Outcome 2 – Lucy and Fran
 - Outcome 3 – Wendy and Effie
 - Outcome 4 – Corrie and Laurie
- **32p Workplan and Budget** – Due next Friday, 9/14/18. The GSC meeting is Wednesday, 9/12/18. An overview of the Workplan will be discussed at the GSC meeting with members.
- **Evaluation**
 - Hindsight 20/20 evaluations will be used at the September GSC meeting.
- **Chair:** Lucy McClintic **Timekeeper:** Kathy Vogel

8. Operations Committee Updates

- **9/11/18** - Community Mental Health has scheduled a ribbon-cutting ceremony for the Building Expansion Project at 4:30 p.m., 812 E. Jolly Road, Lansing.
- **Community Mental Health** – Will continue to accept community partner referrals; however, families must call for an assessment. Assessments are generally done on Tuesdays. This new process should cut down on wait time for families.

Next Meeting Dates and Times

- **GSC Meetings**

09/12/18 from 1:00 – 3:30 pm at Grace United Methodist Church
10/17/18 from 1:00 – 3:30 pm at Grace United Methodist Church
11/14/18 from 1:00 – 3:30 pm at Ingham ISD Early Childhood Services,
6520 Mercantile Way, Ste. 1 & 2, Lansing

- **Operations Committee Meetings**

10/11/18 from 2:30 – 4:30 pm at Ingham ISD Early Childhood Services,
6520 Mercantile Way, Ste. 1 & 2, Lansing
11/08/18 from 2:30 – 4:30 pm at Ingham ISD Early Childhood Services,
6520 Mercantile Way, Ste. 1 & 2, Lansing

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*Visit the Ingham GSC website at <http://www.InghamGreatStart.org>
for Agendas, Minutes, Meeting Calendars, the Ingham Children's Action Agenda and more.
Check out our Facebook Page at <http://www.facebook.com/InghamGreatStart>*



Strengths

Indicator Chosen

The GSPC works together to design and organize opportunities for parent led discussions that reflect on: Parenting expectations and practices. (Knowledge of Parenting and Child Development)

What is happening already that you need to continue?

- Parent Cafes
- Respectful, safe, confidential space
- Acknowledging parent experience – no judgment
- Connecting parents w/ similar experience
- Equalized power

If you are successful, what would be different?

- Parents driving conversation – topics, resources, strategies
- Parents leading conversations – facilitating cafes
- Flexibility to meet parent need in the moment

What do you need to do to get started?

- Building in parent voice*- ask during café what parents want to talk about next time
- Process for parents to ask/share concerns or interest

Opportunities for Improvement

Indicator Chosen

The GSPC engages families by: Gathering input from families in the community to support the work of the Great Start Collaborative. (Parental Resilience)

What is getting in the way of this happening now?

- Lack of families
- Consistency/Retention
- Location/Time/ Distance
- Value- Parents don't have buy in
- ISD Restriction – Location/Child Care
- Lack of awareness of what is GSC-purpose
- Why- not always clear to parents

If you're successful, what would be different?

- Strong relationships w/ families
- Diversity of responses/more voices
- Change in Culture/parent voices contribute to change
- Collaboration w/ providers for child care (GSQ), building buy-in

- See vibrancy/families value the GSPC
- More members of the PC
- Parents are empowered
- Families are driving the agenda
- Process in PC for parents to share

What do you need to do to get started?

- Change meeting structure*-location, child care
- New materials -graphic designer- visual*
- Define PC elevator speech, common language- why is this important
- Talk to more families/ Gather data around what they need/what they want to hear*
- Focused Parent Cafes



Strengthening Families Assessment Outcomes for Great Start Parent Coalitions

The Center for the Study of Social Policy’s Strengthening Families Self-Assessment was modified to assist Great Start Parent Coalitions (GSPCs) in Michigan in determining how well they are implementing strategies to strengthen families around the five protective factors (Parental Resilience, Social Connections, Knowledge of Parenting and Child Development, Concrete Supports in Times of Need, and Social and Emotional Competence of Children) and gain concrete ideas about how the protective factors can be supported through small but significant changes. This worksheet provides a high level summary of the assessment results from individual GSPCs and is intended to be used to create goals based on the results of the assessment process.

Name of GSPC:	Ingham Great Start Parent Coalition
Year completed:	FY18 <input checked="" type="checkbox"/> FY19 <input type="checkbox"/>
Name of Parent Liaison(s):	Jessica Baker
Facilitator:	Synthia Britton

Narrative of the GSPC Assessment Meetings:

The core group of Ingham’s Great Start Parent Coalition (GSPC) has a wonderfully diverse representation of parents. All have experienced a variety of early childhood services at different points. In fact, most members were ultimately connected to their GSPC through their home visitor or another trusted early childhood services professional. Additionally, the core group has representation from families who live in the city of Lansing and more outer-county areas like Williamston. Lastly, participants also varied in time experienced with the GSPC. Some have been involved across multiple Parent Liaison’s, some have been involved for a couple years, and others have joined within the last year. All offered an important perspective about the activities and experiences that they have had within the Ingham group throughout the assessment process.

There were a few areas of disagreement through the assessment that were raised. However, as the group practiced listening to other perspectives, more awareness was captured about the different experiences of the group, leading to conversations about how participants have access to information and activities. The indicators below, reflect the points of strong group alignment or discussion through the assessment process.

Participants in the assessment process identified the following Strengths: (The GSPC will select one of these and create a goal, objective, strategy and activities to work on in the coming year)

1. 1.8 The GSPC supports parents by acknowledging stress, and promoting the importance of parental self-care (Parental Resilience).

2. 1.9.4 The GSPC members know how to respond appropriately to family crises that come to their attention by: Promoting community agencies that provide services to families and children (Parental Resilience).

3. 1.15 Resources are available about helping children in times of family crises (Parental Resilience).

4. 3.5.1 The GSPC works together to design and organize opportunities for parent led discussions that reflect on: Parenting expectations and practices (Knowledge of Parenting and Child Development).

5. 4.2.2 The GSPC members support families in difficult times by: Keeping families' issues confidential unless given explicit permission to share information (except when potential abuse or neglect is an issue) (Concrete Supports in Times of Need).

Participants in the assessment process identified the following as opportunities for improvement: (The GSPC will select one of these and create a goal, objective, strategy and activities to work on in the coming year to strengthen this item)

1. 1.2.3 The GSPC engages families by: Gathering input from families in the community to support the work of the Great Start Collaborative (GSC) (Parental Resilience).

2. 1.11.3 The GSPC supports its members in serving as leaders and decision makers by: Asking families for input about staff hiring (Parental Resilience).

3. 1.13 The GSPC helps to support the continued development of parent leaders by supporting attendance at conferences, leadership development training, or special events (Parental Resilience).

4. 2.5.1 The GSPC helps to reduce stereotyping and bias by: Providing resources, materials and/or activities to the GSPC members on understanding and countering stereotypes and biases (Social Connections).

5. 5.6 The GSPC welcomes and affirms the cultures of all families by: Implementing meaningful discussions regarding cultural differences (Social Emotional Needs of Children).