

**Local Leadership Group Notes**  
**March 6, 2019**  
**2:00pm-4:00pm**  
**Bethlehem Lutheran Church (Family Growth Center)**  
**549 Mt. Hope Ave. Lansing, MI 48910**

1. **Welcome/Introductions**

**Parent Café Question:**

How do you keep your expectations for your children reasonable?

2. **January Meeting Review:** January minutes approved. Kathy 1<sup>st</sup>, Emily 2<sup>nd</sup>. Agenda adjusted to reduce Home Visiting Continuum and CQI Update to allot more time for GPGS.

3. **Home Visiting Continuum:** Parent Panel event is May 1<sup>st</sup> at Early Childhood Services. Looking for more parents to participate at panel and attend/participate in LLG.

-Any parents are involved in home visiting are invited but we must have NFP & EHS parents.

4. **CQI Update**

Outreach Procedure for More LLG Parents

Team Charter was submitted in February. Data is no longer required to be collected. Reviewed Team Charter. Formally introduced Jasmine Tucker as new member on CQI Team. Focus of CQI Project will be to increase number of parents actively coming to LLG.

-Discussed how to recruit new parents:

-Update Parent Leader Description

-Can gifts be given to parents who are not involved in EHS or NFP? Diapers, in-kind gifts etc.

-Ingham has many more HV programs other than those, but we cannot support those parents with the honorarium. Effie will look into this.

## 5. Great Parents Great Start:

### Quality Endorsement Process:

- Must meet 75 of 100 standards
- Possibly will have an onsite visit in the near future
- Reviewed the Process and Procedures:
  - Must contact family within 2 business days after referral
  - Supervisor will provide comprehensive list of resources to assist in needs
  - Goal Setting: Minimum 1 goal set in 90 days and minimally 1 goal each year
  - Playgroups: ISD provides transportation to GPGS and EO families to attend playgroups
  - Screening/Re-Screening: PAT flowchart and ASQ tools are used for most screenings.
  - Resource Connection: Encourage families to call for resources themselves. A referral tracker is utilized
  - Consent for Services: Programs are voluntary and the plans are well defined for the families. Supervisor information is provided to the families if ever needed.
  - Placed on Hold: Most holds are due to families traveling. There have not been situations where someone as needed repeated holds.
  - Text/call 24 hours in advance of each visit to reduce missed visits. Calendars are given as well.
  - Parent/Family Privacy: Families are ensured that all information shared at visit is confidential and consent is given by family if others are present in the home during the visit. Parent/family can make a written request for their file.
    - \*Revoke consent needs to be added.

## 6. Spotlight

### CADL: Melissa Cole

- CADL is awesome! There are lots and lots of resources available through CADL: books, CDs, DVDs, instruments, passes (zoo, parks etc.), launchpads, raising readers backpacks, electronics and more. Even sewing machines are available in the Library of Things.

- Databases: ABC Mouse, BookFlix, Early World of Learning and MEL.
- Readers Advisory: Assistance is available to help find the right book. Many are color-coded to help families find appropriate level books.
- Events and Programming:
  - Summer Reading: Adults and kids
  - Storytime and Playtime
  - Character Visits
  - STEAM Programs
  - Family Programs
  - Homework Help
    - MSU Tutors
    - Kids read to librarians
- Facilities:
  - Children's play area: Includes play, write, talk, sing & read
  - WiFi
  - Early Literacy iPads
  - Public Computer
  - Printing
  - Faxing
  - Copying
- Library Cards:
  - Adult
  - Youth
  - Youth One Card: Kids can sign-up without parent
    - 1 print book can be checked out
    - Access to entire digital collection
    - 3 hours of computer time
  - Business Cards/Teacher Class Cards
  - Out of District Cards: \$50/year
  - Visiting Patrons

## 7. Parent Voice

Do you seek out academic assistance/resources for your children? Are academic resources easily accessible?

- Yes and no
- Home visitor was able to provide resources

- Parent was able to find some resources for preschool
- Finding a preschool was a little difficult
- Inghampreschool.org

## 8. Agency Updates/Announcements

- Parent Panel is May 1<sup>st</sup> 3-5pm at ECS
- Lansing Baby Fair is April 14<sup>th</sup> at Lansing Center
- Next Diaper Program event will be end of March
  - More information will be available on Strong Start Healthy Start website