

Ingham Great Start Collaborative Operations Committee Notes

08/15/19
2:30 – 5:00 pm

ATTENDEES: Effie Alofoje-Carr, Jessica Baker, Wendy Boyce, Barb Monroe, Stephanie Thelen

- I. The 08/15/19 Operations Committee meeting agenda and the 07/11/19 meeting notes were approved as stated.

II. Inclusion Activity – Parent Café Question

Discussion included barriers families may face when accessing resources and services, attending trainings/conferences, etc.

III. Family Engagement

- a) **Home Visiting Conference** – This year’s conference was held August 6 – 8, 2019, in Kalamazoo. The conference was well attended and included many Ingham representatives—Ingham LLG staff, two LLG parents (one of which was a featured speaker), Ingham ISD and Great Parents, Great Start staff. Conference sessions included topics such as safe sleep, maximizing outcomes, overcoming barriers, and working together. The keynote, Rodney Page, was inspiring and fantastic!
- b) **Parent Café Training August 22** – This will be a training to cover the Strengthening Families Framework and the Protective Factors. The training will be offered to Engaging Families in Early Literacy (EFEL) program facilitators.

Parent Café trainings registered through MIRegistry could be offered to child care providers to earn professional development hours. Additionally, child care ambassadors (providers who have a star rating) could help to engage child care providers currently not participating in the rating system.

The next [FC meeting](#) is scheduled for Thursday, August 29, 2019, 5:30 – 7:30 p.m. at the [Family Growth Center](#). Contact Jessica Baker 517.899.4754 or InghamGSCPparents@gmail.com with questions. Jessica plans to choose topics for this year’s meetings based upon needs expressed by current families, as well as aligning with topics expressed by foster care families through the Foster Care Coalition. The August meeting will be a meet and greet format, as the group did not meet over the summer.

IV. Grant Updates

Trusted Advisors; CAUW; ECSN – Family Coalition did apply for Trusted Advisor’s funding to support CAUW EFEL partners with literacy materials. The EFEL partners are planning a kick-off event on September 8, in conjunction with International Literacy Day. More information to follow as details are confirmed. Ingham ISD GSC is awaiting finalization of the ECSN transition, scope of work and budget. More details to follow when available.

V. Statewide PDG meeting and GSC convening Update

Ingham GSC staff attended the sessions on August 12 & 13. Data was collected for a needs assessment on PDGB-5 from GSC staff. Additional opportunities, including potential town halls, may be available for parents and other early childhood programs and advocates to provide feedback. As opportunities are confirmed, they will be shared with Ingham GSC members. Ingham GSC staff attended workshops to learn more about the work other GSCs and Family Coalitions are doing across the state, and Office of Great Start Updates were provided.

VI. Action Agenda feedback from ECIC Consultant

Overall, feedback regarding the FY20 Action Agenda was positive, and included a system-focused and collaborative approach to making revisions and updates. Additional Action Agenda update work at the August GSC meeting may include revising target dates with more specificity and checking Progress Measures.

VII. Plan 08/21/19 GSC Meeting Agenda

- a) Inclusion Activity – Jessica will provide this activity.
- b) Family Coalition Update
- c) Future Spotlights

No August Spotlight to allow for Action Agenda updates and reporting on progress and next steps in Outcome groups.

September Spotlight - Kinship Care Panel (Joe Kozakiewicz from Chance at Childhood, combined with Alicia Guevara-Warren from MSU Kinship Resource Center expansion).

- d) Outcome Group Possible Questions:
 - (1) List progress since the July GSC meeting.
 - (2) New steps between now and the September GSC meeting
- e) Facilitation of Outcome Groups – Are there gaps in facilitation?

f) GSC Updates

g) Chair: Barb Monroe Timekeeper: Jessica Baker

VIII. Operations Committee Updates

a) **Operations Committee membership and meeting day and time** – Members discussed if Operations meetings should continue to be held on the second Thursday of the month, or is there a better time? Who are other community leaders/partners could potential be part of the Operations team?

b) **SRAC meeting day and time** – To be determined by the facilitators of the SRAC Committee after obtaining feedback on best day/time.

IX. Future Meetings – All meetings will be held at Ingham ISD Early Childhood Services, [6520 Mercantile Way](#), Suites 1 & 2, Lansing, MI.

a) **GSC Meeting** – 08/21/19 from 1:00-3:30 p.m.

X. Adjourn

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