

Ingham Great Start Collaborative Operations Committee Notes

11/14/19
2:30 – 5:00 pm

ATTENDEES: Effie Alofoje-Carr, Jessica Baker, Wendy Boyce, Lisa Chambers, Corrie Mervyn, Barb Monroe, Stephanie Thelen

- I. The 11/14/19 meeting agenda and the 10/10/19 meeting notes were approved as stated.

II. Inclusion Activity – Parent Café Question

The Parent Café question, “*How have you overcome situations and become stronger?*” was discussed:

- Talking about the situation with others/social support.
- Unloading my situation – others become a listening ear.
- Journaling, being creative (art), and getting my feelings out.
- Walking away and knowing when to pick your battles.

III. Family Engagement

- a) **Family Coalition (FC) Meeting** – The November FC meeting is scheduled for tonight. The December FC flyer will be posted on the [GSC website](#). Jessica shared what a typical FC meeting looks like (sign-in sheet, agenda, November activity “things to be thankful for,” sharing a snack as a group, mingling, and sharing resources). The October FC conversation was centered on the importance of play, resources (i.e. coat banks), and upcoming community events.

Corrie suggested sharing information and/or photos from an FC meeting on Facebook or Ingham GSC website to illustrate a typical FC meeting. (Families would need to sign a photo release.) It was also suggested sharing FC meeting information at the November GSC meeting.

- b) **Parent Cafés** – In conjunction with LLG, another Parent Café series will be planned focused on MIECHV families-Early Head Start and NFP; other families will also be welcomed. Jessica will connect with Macaroni Kids to share Parent Café information. Corrie suggested sharing this information with the GSRP Administrative Council at the January meeting.

IV. Plan 10/16/19 GSC Meeting Agenda

- a) **Inclusion Activity** – Jessica will prepare a Parent Café question.
- b) **Family Coalition Update** – Jessica will share updates.

c) Spotlights

- **November** – Trauma Supports in the Community presented by Kathy Vogel and J. Thomas Munley
- **December** – Kinship Care presented by Alicia Guevara Warren and Joe Kozakiewicz
- **January** – PNC Grow up Great/Grant Opportunities presented by Jennifer Ries
- **February** – Opioid Resources Overview presented by Sarah Kenney (follow-up presentation at a later date)
- **March** – Birth to 3 Literacy Essentials or MKEO presented by Corrie Mervyn

d) Outcome Group Questions

- How does the Spotlight on Trauma Supports align with the Outcome Group's Activities?
- Review updated FY20 Action Agenda.
- Report on progress made since the October GSC meeting.
- What are the next steps between now and the December GSC meeting?

e) Outcome Group Round Robin

f) GSC Updates

- **ECSN** – Conversations continue regarding the budget, scope of work, MOU and the agreement with MDE in hopes of finalizing details soon. Barb asked that counties in the Eastern Region, including Resource Centers, be updated throughout the process even if there is no new information to report.
- **EFEL** – Work continues with EFEL partners regarding literacy programming. The Islamic Center has had great attendance at their literacy parent workshops and playgroups. South Lansing Ministries' attendance has been lower; however, impact is occurring through families attending. One mom who attends regularly is interested in facilitating the next session. Partners will submit their mid-year report in January per training from CAUW on the reporting system. Books are being purchased through Trusted Advisor grant

funds to distribute to families participating in EFEL programming. Families will receive the books in the Engaging Families in Children's Literacy Development Toolkit in order to practice skills learned at the workshops.

- **LLG Site Visit** – November 6 was the LLG site visit (which takes place every three years). Bryn Fortune, along with two parent leaders from ECIC, conducted the visit. LLG site-visit support included Effie Alofoje-Carr, Dana Watson, Celeste Davison, Jasmine Tucker, and Michelle Nicholson. The site visit included interviews with LLG members and participation at the LLG November meeting. There were some suggestions from ECIC that will be included in a report back to Ingham LLG in the near future. No corrective action plan is in place.
- **GPGS Blue Ribbon Quality Endorsement** – Ingham Great Parents, Great Start was recently awarded the Blue Ribbon Quality Endorsement through Parents As Teachers. A data infographic was shared with Operations, and will also be shared at the Ingham ISD Board meeting 11/19/19. A local family who received GPGS services may share their story at the Board meeting next week. Ingham ISD Public Relations will arrange social media posts, Ingham Insights (internal and external partners); special recognition will be given at the International PAT Conference; and this information will be shared at the November GSC meeting.
- **Early On State Funding** – Information was shared regarding the Early On 54D Funding from the State. In FY19, \$5M was added to the State School Aid Budget; in FY20, an additional \$2.15M was allocated. In FY19, Ingham's Early On allocation from the State was \$154,071, which provided for additional 1.0 Initial Service Coordination, division of staff into four regional teams (previously 3 teams), implementation of Primary Service Providers Delivery Model, and an increase in Reflective Supervision for all staff. In FY20, the Ingham Early On allocation from the State is \$218,513, with data currently being gathered to determine how the additional funds will be spent. The grant application is due November 30.

g) **Evaluation** – One Feeling Word

h) **Chair:** Jessica Baker **Timekeeper:** Effie Alofoje-Carr/Corrie Mervyn

V. Operations Committee Updates

- a) **Pritzker Action Team Meeting Feedback** – Willow Tree and Ingham ISD (Nicole Greiter and Corrie Mervyn) held a joint Action Team Meeting to discuss high-quality infant/toddler childcare. There was a mix of families

and providers in attendance. The documentary “No Small Matters” was shown prior to attendees working in groups to discuss the questions provided. The next step is to determine how we can use feedback provided to consider local actions. Further discussion may occur at the December Operations Committee.

- b) **GSRP** – Cradles to Crayons is becoming a GSRP community-based organization partner, and plans to have one GSRP classroom with 16 slots. An option available to children enrolled in this location will be wrap-around care.

VI. Future Meetings – All meetings will be held at Ingham ISD Early Childhood Services, [6520 Mercantile Way](#), Suites 1 & 2, Lansing, MI.

- a) **GSC Meetings** – 11/20/19 and 12/18/19, from 1:00-3:30 pm

- b) **Operations Meetings** – 12/12/19 and 1/9/20, from 2:30-4:30 pm

VII. Adjourn

View Agendas, Minutes, Meeting Calendars at www.InghamGreatStart.org.

Check out our Facebook page at www.facebook.com/InghamGreatStart.