

Ingham Great Start Collaborative Operations Committee Notes

1/9/20
2:30 – 5:00 pm

ATTENDEES: Effie Alofoje-Carr, Jessica Baker, Wendy Boyce, Lisa Chambers, Lucy McClintic, Corrie Mervyn, Barb Monroe, Michelle Nicholson

- I. The 1/9/20 meeting agenda were approved with one addition—Headlee Restoration in updates. The 12/12/19 meeting notes were approved as stated.
- II. **Inclusion Activity – Parent Café Question – Social Emotional Competency (of Parents)** – What is a New Year’s resolution or personal goal for yourself in terms of Social Emotional Health?
 - Time management and setting reasonable goals and expectations for yourself – can be hard. Ask yourself how do you break bigger goals into smaller bites? It doesn’t have to be all or nothing to get started. Having accountability can help.
 - Manage stress.
 - Stick to what is important. Physical health and social emotional health are related.

III. Family Engagement

- a) **Family Coalition (FC) Meeting** – The January FC meeting is scheduled for tonight. Social emotional competency and setting goals will be the focus of tonight’s meeting, as well as reassessing goals from last year. Future meetings will include reviewing Outcomes group work from GSC meetings. The FC flyer is posted on the [GSC website](#)
- b) **Parent Honorariums** – Previously, two options were discussed. The first option was to increase both GSC and LLG rate to \$16.00/hour. The impact to the GSC (of the increase) will initially not be much because of the limited number of parents who request the honorarium; and LLG has funds to cover the increase. The second option includes GSC and LLG using different rates because of different expectations. For both GSC and LLG we need to be mindful of future impact as additional parents request the honorarium. It was also discussed about potential structures in place with some parameters for participation (i.e. if there are multiple adults/parents from the same family who attend the meeting. Currently, there are two parents asking for honorariums for GSC participation at times. Three parents consistently ask for LLG honorariums. The consensus was to increase both GSC and LLG honorarium to the \$16.00

rate starting in January. It was asked if an amendment needs to be made to the GSC and LLG budgets. Follow up is needed. Increasing the rate could be a specific ask of the business partners.

IV. Great Start Data set, PDG B-5, Pritzker alignment – Members were given a brief overview of the quantitative data indicators and then broke into Outcome groups to review both the quantitative and qualitative data to look for alignment. and compare and look at alignment. After reviewing data for 30 minutes, Op Comm members indicated more time is needed to review. The plan is to continue this review at the February Op Comm meeting; and then decide on the process to use for reviewing at a future GSC meeting.

V. Plan 12/18/19 GSC Meeting Agenda

a) Inclusion Activity – Jessica will prepare a Parent Café question.

b) Family Coalition Update – Jessica will share updates from the January meeting, along with February flyers.

c) Spotlights

- **January** – PNC Grow up Great/Grant Opportunities presented by Jen Sturdy
- **February** – Opioid Resources Overview presented by Sarah Kenney (follow-up presentation at a later date)
- **March** – Birth to 3 Literacy Essentials or MKEO presented by Corrie Mervyn – MKEO more relevant due to data being released.

d) Outcome Group Questions – Outcome 3 and 4 were combined at the December GSC meeting; thus should touch base again at the January meeting for reporting. Both Outcome 1 and 4 need additional representation to make progress on Activities. It was suggested adding another set of questions to Outcome group work time (i.e. How do we engage others in Outcome group work? Who is missing? What's the ask? Who's going to reach out?)

- How does today's Spotlight align with the Outcome Group's Activities?
- Report on progress made since the December GSC meeting.
- What are the next steps between now and the February GSC meeting?

e) Outcome Group Round Robin

f) GSC Updates

- Census 2020 Resources – Resources were shared with Op Comm members and will also be shared at the GSC meeting. [60 Language Guides](#), [Low Response Scores Map](#)
- www.inghampreschool.org – The website now has a Share with A Friend feature and is using Google Translate.

g) Evaluation – One Feeling Word

h) Chair: Lucy McClintic **Timekeeper:** Effie Alofoje-Carr

VI. Operations Committee Updates

- Did not discuss Kinship Care Resource Center follow-up due to time constraints.
- ECSN Advisory Committee Application is not yet available. It was suggested to add Lori Basic to the list of potential Ingham representatives.
- Trusted Advisors – Ingham was awarded additional funds that will be used to create videos that will be based on the Engaging Families in Early Literacy Toolkit that EFEL partners are using. These videos will include culturally diverse families and will be narrated in families' native languages.

VII. Future Meetings – All meetings will be held at Ingham ISD Early Childhood Services, [6520 Mercantile Way](#), Suites 1 & 2, Lansing, MI.

a) GSC Meetings – 12/2/19 and 2/19/20 from 1:00-3:30 pm

b) Operations Meetings – 2/13/20 and 3/12/20 from 2:30-4:30 pm

VIII. Adjourn

View Agendas, Minutes, Meeting Calendars at www.InghamGreatStart.org.

Check out our Facebook page at www.facebook.com/InghamGreatStart.