

# **Ingham Great Start Collaborative Operations Committee Notes**

3/12/20  
1:30 – 3:30 pm

**ATTENDEES:** Jessica Baker, Lisa Chambers, Laurie Linscott, Lucy McClintic, Corrie Mervyn, Michelle Nicholson, Stephanie Thelen

- I. The 3/12/20 Agenda was approved with one addition—Covid-19 discussion. The 2/13/20 Meeting Notes were approved as stated.

**Inclusion Activity** – *“What is your knowledge of and how do you support your child’s literacy development, or when working with families?”* Members shared responses:

- Become very creative by reading recipes while in the kitchen and thinking outside the box to incorporate literacy.
- Read books you really like and have your/their favorites ready to share; and have discussions about the books with children.
- Donate books to families. ISD Early On is currently doing this—providing two or three different book titles so families can choose what interests them.
- Have a home library (i.e. grandparent books). Read a story, then turn off the lights and re-tell the story asking “how might you spell that word?” A wonderful book suggestion is *Grandpa Green*, which comes with a stuffed elephant.
- Let your child choose what they want to read.

- II. **Family Engagement** – The February [Family Coalition](#) meeting discussion included social-emotional health of children; and Outcome 2’s social-emotional flyer was shared with approximately 15 families. The March meeting is scheduled for tonight with 20 people expected. Discussion will include ways to incorporate literacy; Ingham ISD [Read By Grade 3 Resources](#). Michelle asked if the Family Coalition would be interested in the EFEL workshop series—Jessica expressed interest and will check with current families. The April [Family Coalition](#) meeting is scheduled for April 2, which is one week earlier than normal due to Spring Break. The April meeting flyer will be shared with Operations, Early On, Head Start, and posted to the GSC website.

MDE recently released a new resource—[MiFamily: Michigan’s Family Engagement Framework](#), which provides best practices to improve and develop family engagement.

### **III. Plan 3/18/20 GSC Meeting Agenda**

- a) Inclusion Activity** – Jessica will prepare a Parent Café question.
- b) Family Coalition Update** – Jessica will share updates from the March meeting, along with the April meeting flyers.

### c) Spotlights

- **March** – MKEO presented by Kelly Trout (including recap of the four MKEO categories to remind people what they are; and also a review of Ingham data in comparison to Michigan data—and the correlation data from other states using K-Readiness and Read By Grade 3 data.)
- **April** – Operations members suggested Census 2020 info as relevant and timely.
- **May** - ICHD has a new Safe Sleep grant and would be willing to share updates and feedback from “the field.”
- **June** – EFEL partners would share updates and family stories.
- **Future Spotlight Suggestion** – Birth to 3 Literacy Essentials

### d) Outcome Group Questions

- How does today’s Spotlight align with the Outcome Group’s Activities? When does the information typically get shared with parents?
- Report on progress made since the February GSC meeting.
- What are the next steps between now and the April GSC meeting?

### e) Outcome Group Round Robin Share-Out

### f) GSC and Partner Updates

g) **Evaluation** – “One piece of information you learned from today’s meeting, and who will you share that information with?”

h) **Chair:** Corrie Mervyn      **Timekeeper:** Lisa Chambers

## IV. Operations Committee Updates

a) **Operations Committee Meeting Date/Time Change** – The *April* Operations Committee Meeting date/time has changed to 3/26/20, from 12:00 – 2:00 p.m.

### b) Trusted Advisors/EFEL

- **New Funding** - Additional Trusted Advisors funding in the amount of \$20,000, for the period of June through November 1, 2020, is available with applications due within the month. Options are: 1.) Not to apply for the additional funds; 2.) Add English subtitles to the literacy video that was recently translated into Arabic, Nepali, Swahili, and Somali (approximate cost would be \$5,000); or 3.) Outcome 3’s Activity to engage childcare providers (family or group homes) in free training. Incentives could be monetary, books, food/refreshments during trainings, as is successfully done in Shiawassee

and Ionia. Training topics could include infant and toddler, professionalism, etc., in three sessions totaling six hours during the evening or summer months.

- The EFEL literacy video (in Arabic) was shared with Operations. This video was also shared at the 3/11/20 Ingham ISD Board Meeting. EFEL training on literacy has included the Strengthening Families Framework; Parent Cafés; Read By Grade 3 Law; and Ingham Early Learning/Literacy Calendars.
- WKAR is currently following two families for creation of a docuseries highlighting the importance of literacy.

c) **GSC Orientation** – Nine new GSC members will either attend a group GSC Orientation scheduled for 3/20/20 or meet individually with Wendy.

d) **Census 2020 Resources** – Sesame Street has a Census toolkit and videos available for families <https://www.sesameworkshop.org/press-room/2020-census-kit>. Lucy plans to bring the Census 2020 booklet that will be shared at CACS Family Fun Night to the March GSC meeting to share with members.

e) **Other Updates** – Concerns over the spread of Covid-19/Corona Virus has caused various community events to be cancelled or postponed (i.e. March literacy events, MSU students are currently completing classwork online, etc.). Information, from the State and National level, continues to change daily and will be shared with Community Partners/the Community as it is known.

V. **Future Meetings** – All meetings will be held at Ingham ISD Early Childhood Services, [6520 Mercantile Way](https://www.inghamgreatstart.org/6520-Mercantile-Way), Suites 1 & 2, Lansing, MI.

a) **GSC Meetings** – 3/18/20 and 4/15/20 from 1:00-3:30 p.m.

b) **Operations Meetings** – 03/26/20 (April meeting) from 12:00 – 2:00 pm and 5/14/20 from 1:30–3:30 p.m. at EC Services.

c) **Adjourn**

View Agendas, Minutes, Meeting Calendars at [www.inghamgreatstart.org](http://www.inghamgreatstart.org).

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