

**Local Leadership Group**  
**Meeting Notes**  
**July 1, 2020**  
**1:00pm-2:00pm**  
**Zoom Virtual Meeting**

1. **Welcome/Introductions**

How are you feeling today, right now, based on Disney music?

*Let it Go; Bare Necessities; Almost There; Whole New World; How Far I'll Go; Be Prepared; Hakuna Matata; Why Should I Worry?; Do you Want to Build a Snowman?*

-Varied responses on how everyone was feeling right now

-LLG will resume with virtual meetings via Zoom through the end of the fiscal year, September 2020.

2. **June Meeting Recap**

-June Notes were reviewed and approved

3. **Great Parents Great Start**

-Visits are being done virtually through Zoom or phone calls. Few families have been unable to connect. Guidelines for the home visitor have been drafted and are being finalized. They will be out in a few weeks. Need to continue to be flexible with visits.

-Finishing program year in August and will have data and annual report to review at August LLG meeting. Will need more time on the August agenda.

-In-Person Visits:

-Need more guidance on masks: who is required to wear them?

-ISD is ordering clear masks

-In-person visits will be done at family **and** home visitor comfort level.

-What to do if the family and home visitor are not at the same comfort level? How to have those conversations?

-Possibly switch home visitor with families who are at the same comfort level. Make sure families know all the procedures and protocols so they can make the most informed decisions.

- Health Department performs virtual meeting prior to the visit for health screening.
- N99 masks and shields are worn by CMH staff. Ask families to wear masks. Doing face-to-face and virtual visits. Past month has been 20-30% face-to-face visits.
- Parent is comfortable with in-person visits but would prefer to be outside for the visit. Would really enjoy the face-to-face interaction but virtual is fine as well.
- Parent would be okay with virtual visit if home visitor is not comfortable with in-person.
- It's case-by-case: Will need to consider what works best for each family. May have an issue changing home visitors if there is a relationship/bond with the family.

#### 4. HV Needs Assessment Update

-Approved for the mini grant. Received \$5,000 and have until the end of August to complete the needs assessment. May do focus groups with families and supervisors virtually. Please be on-call and available to provide in-put. Will be using funding to put everything together. Need to know if additional money is needed to conduct focus groups. Parent honorariums and childcare would be covered for families. The Health Department will likely be able to collect data without any additional assistance. Once the needs assessment is received, we will be able to see what will happen with the focus groups.

#### 5. CQI Update

-CQI Team is meeting soon. We are working on Cycle 1 and 2 concurrently. Focus for Cycle 2 is meeting the needs of our LLG families during the pandemic. We are continuing to work through Cycle 1. We submit reports on the 15<sup>th</sup> of each month.

#### 6. Parent Voice

How does the LLG meeting space add value to your life?

-Parent #1: Personal interaction. Finding the zoom links for meetings have been challenging. Like the freedom to be able to meet in-person.

-Parent #2: The meetings themselves draw value with the personal interactions. I learn more about the home visitors and programs by coming

to the meetings. It also provides connections to other families and resources. The pandemic has severed this relationship with many families, so it's great to have this opportunity.

-Parent #3: LLG helps me to keep-up with the times. I am missing a lot of other meetings and am having a hard time keeping up with everything right now. I enjoy the interactions with people. Struggling with zoom home visiting visits and missing visits. Home visitor has been flexible to meet at a different time if visit is missed. Never know how much you need something until you don't have it. Ready for LLG to meet in-person again. Also having a hard time finding the links to the meetings. Last minute meeting reminders have been helpful.

-Parent #4: Enjoy being in a place with everyone working toward the same goals. "I enjoy the interactions and being able to voice my opinions in a space that I don't belong." (LLG members affirmed that parents **DO** belong at the LLG table. Their expertise is valuable and we all bring value to the meetings.) The LLG provides the opportunity to pull the best part out of me and be able to help LLG members help others. I enjoy seeing and being encouraged by the other parents.

## 7. Spotlight

Dana Watson: Strong Start Healthy Start/Ingham County Health Department

-Dana was unable to attend the meeting and the spotlight was rescheduled for August.

## 8. Agency Updates/Announcements

-Parents shared encouraging scripture

-Home Visiting Conference is virtual this year and registration is free. Effie previously shared the link to register.

-Please share any resources with Regine so she can use them at her pop-up shop.

-Health Department moved childbirth education classes online. In the past, families received a carseat after completion of the class.

-Health Department is still providing pack-n-plays. Funding ends September 2020.